

MACOMB COUNTY ART INSTITUTE AUTHORITY

Minutes
August 15, 2017

At a meeting of the Macomb County Art Institute Authority held on Tuesday, August 15, 2017 at 4:30 p.m. in the Macomb County Administration Building, BOC Committee Room, 9th Floor, Mount Clemens, the following members were present:

Stanley Simek, Chair
Jennifer Callans
Michele Kelly
DiAnne Pellerin
Ed Bruley
Jennifer Miller (by phone)

Members Absent:

Dr. Rodney Tolbert

Others Present:

Salvador Salort-Pons, Executive Director, DIA
Julie McFarland, Interim Director of Community Relations, DIA
Jennifer Czajkowski, Vice President of Learning and Audience, DIA
Donald Ritzenheim, Board of Directors, DIA
Pamela Lavers, Deputy, Office of the Macomb County Executive
Steve Bondar, Plante Moran
Dan Harte, Plante Moran
Michele Coppola, Executive Secretary, Office of the Macomb County Executive

There being a quorum of the Authority presents, the meeting was called to order at 4:33p.m.

AGENDA

A motion was made by Ms. Callans, supported by Ms. Pellerin, to approve the agenda. The motion carried.

MINUTES

A motion was made by Ms. Callans, supported by Mr. Bruley, to approve the April 11, 2017 minutes. The motion carried.

INTRODUCTION OF NEW BOARD MEMBERS

Chair Simek introduced Michele Kelly, as the newest board member. Ms. Kelly gave a brief overview of her career. Dr. Rodney Tolbert was not present, but Chair Simek welcomed him to the Authority.

PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR ENDING NOVEMBER, 2018

Mr. Bruley moved to open Public Hearing at 4:47p.m. Motion supported by Ms. Miller. Motion carried. No members of the public were present.
Motion by Ms. Callens to close Public Hearing, supported by Mr. Bruley. Motion carried.

ADOPTION OF PROPOSED BUDGET

Motion by Mr. Bruley, supported by Ms. Miller, to approve the FY 2018 General Appropriations Resolution. Motion carried.

FY 2018 General Appropriations Resolution No: 2017-01 was signed by Mr. Simek and Ms. Callens.

Motion by Mr. Bruley, supported by Ms. Pellerin, to approve signing of the 2017 Tax Rate Request Form L-4029-Millage Request Report to County Board of Commissioners. Motion carried.

2017 Tax Rate Request Form L-4029 was signed by Mr. Simek and Ms. Callens.

PRESENTATION BY PLANTE MORAN OF ANNUAL AUDIT REPORT

Mr. Bondar and Mr. Harte, representatives from Plante Moran, presented and discussed the Audit of the General Fund and Governmental Activities of the Macomb County Art Institute Authority. Plante Moran presented handouts to the membership of the MCAIA Financial Report and proceeded to review with the Authority the Statement of Activities/General Fund Revenue, Expenditures, and Change in Fund Balance report. Also, reviewed was the Summary of Significant Accounting Policies.

Motion by Mr. Bruley, supported by Ms. Miller, to accept the Receive and File of the Annual Audit Report. Motion carried.

PRESENTATION BY DETROIT INSTITUTE OF ARTS

Report from the DIA Executive Director, Mr. Salvador Salort-Pons:

Mr. Salort-Pons presented the DIA update. He reported that three key positions were hired to the museum. The Office of Public Affairs will be headed by Mr. Dave Flynn. Mr. Flynn will serve as the Executive Director of Public Affairs. Mr. Flynn will be key in strengthening relationships with the Art Authorities and Boards of Commissioners of the three Counties. Mr. Flynn will help build strategic partnerships and work to connect the three counties and will continue working in conjunction with Mr. Salort-Port and Julie McFarland. Mr. Flynn will be key in strengthening relationships with Macomb County. All programs that were under Community Relations now fall under the Department of Community Engagement under the direction of Jennifer Czajkowski, Vice President of Learning and Audience. The DIA hopes to engage communities and bring them on board. Jennifer has control of all the programs that the DIA is involved. Ms. McFarland, Mr. Flynn and Ms. Czajkowski will work together on programs brought to the counties. The new Vice President for Development is Marthea Crawley. She began her position a few weeks ago and this is an important position as the DIA tries to strengthen the number of endowment corporations in the next 5-6 years. Her main goal is to restructure the department and put together an A-Team to help raise

funds needed to have the operating endowment required to sustain the organization financially once the millage expires. Felicia Molnar, Executive Director of Strategic Initiatives is growing the museum's strategic plan. Information is collected on a month by month basis to assist in the plan. Art publications have been a huge success, highlighting the many artists and collaborations with DIA.

DIA parking lot on John R between Kirby and Farnsworth is in use. The DIA will fix the underground structure once the budget is determined and then the DIA will know what to do with the surface lot. The University of Michigan owns the Horace H. Rackham Building at 100 Farnsworth Street, near the Detroit Institute of Arts. The DIA is collaborating with the University to see how they plan to utilize the building. Possibilities of activating the space with public use and making walkable areas. The DIA is the recipient of two grants. They are in the process of deciding how to use the grant funds and there is no timeline on spending the funds as of today. The DIA is researching other cities that have received like grants and how they used their grant funds. Question from membership arose as to who the DIA contact person is and Mr. Salort-Pons states that, as of now, it is Julie McFarland. Ms. Miller congratulated Mr. Salort-Pons on his citizenship.

DIA Half Year Update as Presented by Ms. McFarland:

Ms. McFarland presented members with handouts of the Macomb County Arts Authority Half Year Update: January-June 2017, which is a requirement of Amendment II. The report included updates on free general admission, free field trips, teacher professional development events, customized teacher professional development, senior programs, community partnership programs, DIA Inside/Out Program in Mt. Clemens and Fraser, DIA Away: Think Like an Artist Program, the 2017 update: goals for building arts participation in Macomb County and the Amendment II.

OTHER BUSINESS

Motion made by Ms. Callens, supported by Ms. Pellerin, to approve payment of the Macomb County Legal News Invoice #1627659 in the amount of \$80.25 for payment of the public meeting notice posting. The motion carried.

The next meeting date was discussed and will be held on January 16, 2018 at 4:30p.m.

PUBLIC PARTICIPATION

No members of the public were in attendance

ADJOURNMENT

A motion was made by Ms. Miller, supported by Ms. Pellerin, to adjourn the meeting at 5:53p.m. The motion carried.

The next meeting date is January 16, 2018 at 4:30p.m.