



Macomb
Community
Action

MACOMB COUNTY & THE MACOMB HOME CONSORTIUM 2018 ANNUAL ACTION PLAN

MACOMB COUNTY EXECUTIVE

Mark A. Hackel

MACOMB COMMUNITY ACTION

Ernest Cawvey, Director

June 14, 2018

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Macomb County (County) is an Urban County which is comprised of 21 local units of government including the Villages of Armada, New Haven, and Romeo; the Townships of Armada, Bruce, Chesterfield, Harrison, Lenox, Macomb, Ray, Richmond, Shelby and Washington; and the Cities of Center Line, Eastpointe, Fraser, Memphis, Mount Clemens, New Baltimore, Richmond and Utica. Inaugurated in 1982 in the Community Development Block Grant (CDBG) program, the County became a HOME participating jurisdiction (PJ) in 1992, and formed the Macomb HOME Consortium (MHC) in 2006, together with Roseville, Sterling Heights, and Clinton Township. During the 2013 program year, the County received its first allocation of funds through the Emergency Solutions Grant (ESG).

The 2018 Annual Action Plan implements the County's Consolidated Plan, effective from July 1, 2014 through June 30, 2019, and details the CDBG and ESG programs for the County, and the HOME program for the MHC.

FUNDING NOTE: U.S. Department of Housing and Urban Development (HUD) will disapprove any action plan covering the 2018 program year that does not reflect the actual CDBG, HOME, and ESG allocations. At the time the plan was posted for public comment, HUD has not yet released the final grant funding amounts. However, HUD Notice CPD-18-01 Section IV. (a) allowed the County to fulfill its citizen participation obligations while waiting for HUD to announce the FY 2018 allocation amounts by 1) notifying the public that the plan is based on estimated funding, and 2) including "contingency provision" language in the plan explaining how the County would adjust its plan to match its actual allocation amounts, once the actual amounts become known.

The contingency language provided notice to the public that the funding amounts included in the draft Annual Action Plan were estimates based on the actual amount of funding that the County received for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs during the 2017 program year. Any increase or decrease in funding to match the actual 2018 allocation amounts would be applied as follows:

Community Development Block Grant: Any increase or decrease in funding would be applied to the Housing Rehabilitation Program.

HOME Investment Partnership Program: All HOME proposed activities' budgets would be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

Emergency Solutions Grant: All ESG proposed activities' budgets would be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

HUD announced the actual CPD allocations on May 1, 2018. The plan has been updated to reflect the contingency language included in the Annual Action Plan approved by the Macomb County Board of Commissioners on April 25, 2018.

Pre-Award Costs: Per Notice CPD-18-01 as allowed under 2 CFR 200.458 and 24 CFR 570.200(h), the County may incur costs prior to the effective date of its grant agreement. The pre-award costs will not impact future grants. See AP-15.

2. Summarize the objectives and outcomes identified in the Plan

OBJECTIVE #1 - Improve Public Facilities & Infrastructure

1) Park Improvement Projects: Center Line and Mount Clemens; 2) Senior Center Improvement Projects: Armada Township, Chesterfield Township, and Macomb Township; 3) Removal of Architectural Barrier Projects: Fraser, Mount Clemens, New Baltimore, and the City of Richmond; 4) Historical Preservation: Ray Township; and 5) Infrastructure Projects: Chesterfield Township, Eastpointe, Harrison Township, Shelby Township, and Utica. All projects are CDBG funded.

OBJECTIVE #2 - Make Available Appropriate Housing

1) Minor Home Repair: Armada Village, Armada Township, Bruce Township, Lenox Township, Macomb Township, Memphis, Mount Clemens, Richmond Township, Romeo, and Washington Township (CDBG); 2) Housing Rehabilitation Administration: Macomb County (CDBG); 3) Housing Rehabilitation: Macomb County (CDBG) and all members of the Macomb HOME Consortium (HOME); and 4) HOME required set-aside for affordable housing projects completed by a Community Development Housing Organization (CHDO), may include rental, new construction, or acquisition/rehabilitation/resale.

OBJECTIVE #3 - Address the Needs of the Homeless and At-Risk Families

1) Homeless Shelters: Macomb County Warming Center, MCREST, and Turning Point (CDBG); 2) Rent Assistance: St. Vincent DePaul (CDBG); 3) Homeless Prevention and Rapid Rehousing: Macomb Community Action (ESG); 4) Shelter Operation funds will be provided through ESG; and 5) Washington Township – warming center kits (CDBG).

OBJECTIVE #4 - Provide & Expand Human Services

1) Senior Activity Programs: Chesterfield Township, Lenox Township, Macomb Township, Ray Township, Richmond, Shelby Township, Utica, and Washington Township ; 2) Large Print Books: Shelby Township and Utica; 3) Dial-A-Ride: Harrison Township ; 4) Armada PAL will provide an opportunity for children of LMI families to attend summer camp; 5) Care House will assist abused children; 6) Detroit Rescue Mission Ministries Lighthouse, Samaritan House, Helping Hands Gifts, and the Shelby Lions Club will provide food

assistance to LMI families; 7) Wigs for Kids will provide wigs and supportive services to LMI families; 8) Macomb Literacy Partners will provide tutoring services to illiterate adults; 9) Interfaith Volunteer Caregivers will assist seniors with indoor and outdoor chores; 10) Macomb Community Action will provide seniors with grass cutting and snow removal services; and 11) Trinity Care will provide low-income persons with dental care. All of these activities will be funded through CDBG.

OBJECTIVE #5 - Foster Economic Development

No funds have been dedicated to this objective during the 2018 PY. Considering the limited funding, it will not be possible to address all objectives in each program year; however, it is the intention of the MHC to fund an activity under each objective at least once during the life of the Consolidated Plan.

OBJECTIVE #6 - Address Post-Foreclosure Housing Crisis Needs

No funds have been dedicated to this objective during the 2018 PY. Considering the limited funding, it will not be possible to address all objectives in each program year; however, it is the intention of the MHC to fund an activity under each objective at least once during the life of the Consolidated Plan.

OBJECTIVE #7- Expand Comprehensive Planning, Management and Capacity

1) ESG funds equal to 7.5% of the grant have been dedicated to administration; 2) HOME funds equal to 10% of the grant have been dedicated to administration; and 3) CDBG funds equal to 20% of the grant have been dedicated to administration (includes County, Macomb Homeless Coalition, and funding to support Fair Housing efforts by the Fair Housing Center of Metropolitan Detroit).

3. Evaluation of past performance

Funding decisions are based on compliance with the objectives listed in the 2014-2018 Consolidated Plan.

Funding Application: The request for funding application requires the proposed activity to align with the objectives of the Consolidated Plan.

Application Review: Applications are reviewed for completeness, fundability (compliance with a national objective), project feasibility, and capacity. Capacity, which takes into consideration past performance, is a major factor in the decision to fund a project.

Outcome Measurements: Subrecipient contracts and interdepartmental memorandums of understanding include agreed upon outcomes and performance indicators expected to be accomplished during the contract period. Failure to produce the expected outcomes, may jeopardize current funding and will be taken into consideration when evaluating future funding requests.

Performance Reports: Community Development Block Grant (CDBG) public service and Emergency Solutions Grant (ESG) subrecipients are required to submit progress reports on a quarterly basis. Home Investment Partnership (HOME) CHDOs, HOME subrecipients, and CDBG communities are required to submit performance reports with each draw request. Reports are reviewed and feedback on performance is provided when appropriate. The performance reports are taken into consideration in subsequent years when evaluating capacity.

4. Summary of Citizen Participation Process and consultation process

Per the County's Citizen Participation Plan (CPP), the Annual Action Plan must be developed in consultation with citizens and stakeholders, and at least one public hearing will occur. MHC members are responsible for developing their CDBG Annual Action Plans. CDBG funds are allocated to each community, which develops its own program in conformance with law and regulation, and in conformance with the Consolidated Plan. Macomb County and the MHC member communities must develop uses for HOME funding as well.

Each local community in the Urban County will meet this requirement in the following manner:

- A general community meeting is held early in the planning cycle. Communities receive essential program information, and are encouraged to ask questions and discuss concerns at this time.
- Each community will conduct its own public hearing to solicit citizen views on activities, and to provide eligibility, funding and other information essential to inform participation. These hearings must comply with the County's Citizen Participation Plan.

A public hearing will occur, at the County level, once the Annual Plan has been prepared, but prior to its submission for review and Board of Commissioner adoption.

In addition to the above, the County must consult with the local Continuum of Care regarding the use of ESG funds.

5. Summary of public comments

A summary of the comments received are provided as an attachment in in Section AD-26 "Citizen Participation Comments".

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were taken into consideration during the development of this plan.

7. Summary

The County's Citizen Participation Plan (CPP) describes the policies and procedures for involving citizens in the planning of the use of CDBG, HOME, and ESG funds. A copy of the CPP and summary of public comments is attached to this plan.

In an effort to broaden public participation beyond the requirements provided in the CPP, the following outreach efforts were made:

- 1) The Annual Action Plan (AAP) was sent to all homeless shelters located in Macomb County via email with a request to have the plan posted in areas that were accessible to their clients;
- 2) The AAP was sent to all Public Housing Authorities located in Macomb County via United States Postal Service with a request to have the plan posted in areas that were accessible to PHA clients;
- 3) Notice of the availability of the AAP was sent via email to all 21 communities that participate in the Urban County CDBG program as well as all of the service providers that applied for CDBG funding for the 2018 program year;
- 4) In an effort to reach out to non-English speaking persons, notice of the AAP public hearing was sent via United States Postal Service to the following agencies: Macomb Hispanic & International Service Center, Macedonian Cultural Club, and the Islamic Organization of North America; and
- 5) Notice of the AAP public hearing was sent to the Fair Housing Center of Metropolitan Detroit.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	MACOMB COUNTY	Macomb Community Action - Community Development	
HOME Administrator	MACOMB COUNTY	Macomb Community Action - Community Development	
ESG Administrator	MACOMB COUNTY	Macomb Community Action - Community Development	

Table 1 – Responsible Agencies

Narrative

Macomb County's Community Development Block Grant (CDBG), Home Investments Partnership (HOME), and Emergency Solutions Grant (ESG) programs are administered by Macomb Community Action. Macomb Community Action is also responsible for the preparation of the Consolidated and Annual Action Plans.

Consolidated Plan Public Contact Information

For questions regarding the Annual Action Plan please contact: Macomb Community Action, Attn: Stephanie Burgess, Program Manager, 21885 Dunham Road, Suite 10, Clinton Township, MI 48036. Phone: 586-466-6256 Fax: 586-469-5996 Email: stephanie.burgess@macombgov.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Macomb County consulted numerous organizations, planning documents, and other resources during the preparation of the 2014 - 2018 Consolidated Plan and the 2018 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

For the Consolidated Plan, the County developed an extensive planning and input process that operates on several levels. It solicits extensive input from non-profits, from local communities, from Macomb HOME Consortium members (who also develop the strategies) and Public Housing agencies within Macomb County.

Consortium members Sterling Heights, Roseville, and Clinton Township headed up consultation with the Commissions within their respective communities and Macomb County lead coordination efforts within the 21 units of local government participating in the County's CDBG program. To assure substantive involvement in the Consolidated Plan development and a collaborative plan writing process each Housing Commission was asked to submit written answers to the following questions, which are based on HUDs regulatory requirements.

- What are the most immediate needs of residents of public housing?
- Is there sufficient housing for households at all income levels? Is there a sufficient supply of public housing developments?
- What is the physical condition of public housing units? What are the restoration and revitalization needs of public housing?
- What are the barriers to providing affordable housing to low-income residents?
- Are there negative effects of public policies on affordable housing and residential investment?
- What strategy do you recommend HOME prioritize for improving conditions for low-income and moderate-income families?
- Are there areas where households with multiple housing problems are concentrated?
- Are there projects areas where households with multiple housing problems are concentrated?
- Are there any community assets in these areas/neighborhoods?
- Are there Park improvements needed in low-income neighborhoods?
- Are there streets, crossing, or safety Improvements needed in low-income neighborhoods?

The answers provided to these questions were incorporated into the County's 2014-2018 Consolidated Plan.

In addition four public open houses, two public focus groups were held during the outreach component of the 2014-2018 Consolidated Plan development. One open house was held in each member community, Clinton Township, Roseville, and Sterling Heights and a county-wide open house was held to target outlying communities. Of the two focus groups, one centered on Housing and Infrastructure issues, and one centered specifically on Public Service issues. All of these meetings were well attended by the public and assisted housing providers, and private and governmental health, mental health and service agencies.

Generally, each commission serves a separate community and has varying levels of resources. Each administers a Low Rent Public Housing (LRPH) and four administer Section 8 Housing Choice Vouchers. All told, roughly 1,300 units are administered by these entities. The County has no housing commission of its own and relies on MSHDA to provide necessary assistance. This arrangement has worked well, adding another 900 units to the mix of assisted housing. Finally, although not a housing commission, the Continuum of Care (CoC) has obtained 150 HARP Vouchers to house homeless families and individuals. All told, roughly 2,350 units of public and assisted housing have been provided in Macomb County.

Describe coordination with the Continuum of Care (CoC) and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Macomb County works with the CoC provider, the Macomb Homeless Coalition to direct funding to address the greatest need. The CoC participated in the development of the 2014 - 2018 Consolidated Plan, including the identification of priorities for ESG and CDBG funds. The CoC is also consulted on an annual basis regarding the use of ESG funds and for each substantial amendment involving ESG funds.

There are several emergency shelters in the County, including the Macomb County Emergency Shelter Team (MCREST), Turning Point, Salvation Army MATTS, and the Macomb County Warming Center. Representatives from the shelters were invited to participate in the planning process.

Maintaining programs for the homeless was identified as a priority by plan stakeholders, including the CoC. The 2018 Annual Action Plan supports continuing these services as an ongoing priority.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of the Homeless Management Information System (HMIS)

Macomb County receives ESG funds and works with the Macomb County CoC provider, the Macomb Homeless Coalition, to direct funding to address the greatest need. The Macomb County Homeless Coalition participated in the development of this plan and the identification of priorities. Maintaining

these types of programs was identified as a priority by plan stakeholders, including the CoC and this plan supports continuing these services as an ongoing priority.

County staff met with the CoC on December 13, 2017, to discuss the priority needs for the County's 2018 ESG allocation. As a result of the consultation with the CoC the 2018 ESG funds will be used as follows: Program Administration = \$11,583; HMIS = \$5,000; Shelter Operations = \$41,358; Homelessness Prevention = \$41,358; and Rapid Rehousing = \$55,141. This plan implements the CoC's recommended use of ESG funds for 2018.

2. Agencies, groups, organizations and others who participated in the process and consultations

See Table 2

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	STERLING HEIGHTS
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a member to the Macomb HOME Consortium, the City of Sterling Heights participates in the selection of activities for HOME funding.
2	Agency/Group/Organization	CLINTON TOWNSHIP (MACOMB COUNTY)
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a member to the Macomb HOME Consortium, Clinton Township participates in the selection of activities for HOME funding.
3	Agency/Group/Organization	ROSEVILLE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a member to the Macomb HOME Consortium, the City of Roseville participates in the selection of activities for HOME funding.
4	Agency/Group/Organization	MACOMB HOMELESS COALITION
	Agency/Group/Organization Type	CoC

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homeless Needs - Unaccompanied youth Homeless Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As the CoC, the Macomb Homeless Coalition was consulted to determine the best use of the County's ESG allocation. CoC input is needed in order to determine the most beneficial way to allocate the County's ESG funds.
5	Agency/Group/Organization	MACOMB COUNTY
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Homeless Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homeless Needs - Veterans Homeless Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
6	Agency/Group/Organization	SHELBY TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
7	Agency/Group/Organization	HARRISON TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
8	Agency/Group/Organization	CITY OF RICHMOND
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
9	Agency/Group/Organization	CITY OF UTICA
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
10	Agency/Group/Organization	ARMADA TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
11	Agency/Group/Organization	LENOX TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
12	Agency/Group/Organization	MACOMB TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
13	Agency/Group/Organization	MACOMB LITERACY PARTNERS
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
14	Agency/Group/Organization	MACOMB COUNTY WARMING CENTER
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
15	Agency/Group/Organization	MCREST
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
16	Agency/Group/Organization	TURNING POINT
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
17	Agency/Group/Organization	MACOMB COUNTY HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. Valuable insights were obtained and incorporated into this Plan.
18	Agency/Group/Organization	VILLAGE OF ARMADA
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
19	Agency/Group/Organization	BRUCE TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
20	Agency/Group/Organization	CITY OF CENTER LINE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
21	Agency/Group/Organization	CHESTERFIELD TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
22	Agency/Group/Organization	CITY OF EASTPOINTE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
23	Agency/Group/Organization	CITY OF FRASER
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
24	Agency/Group/Organization	CITY OF MEMPHIS
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
25	Agency/Group/Organization	CITY OF MOUNT CLEMENS
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
26	Agency/Group/Organization	CITY OF NEW BALTIMORE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
27	Agency/Group/Organization	VILLAGE OF NEW HAVEN
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
28	Agency/Group/Organization	RAY TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
29	Agency/Group/Organization	RICHMOND TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
30	Agency/Group/Organization	VILLAGE OF ROMEO
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
31	Agency/Group/Organization	WASHINGTON TOWNSHIP
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Local Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. This included community and non-profit workshops, public hearings, and informal, ad-hoc discussions. Valuable insights were obtained and incorporated into this Plan.
32	Agency/Group/Organization	COMMUNITY HOUSING NETWORK, INC
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal and informal consultation occurred with this agency during Plan development. Valuable insights were obtained and incorporated into this Plan. Community Housing Network is a qualified Community Development Housing Organizations (CHDO) and has completed many low-income housing projects throughout Macomb County.
33	Agency/Group/Organization	ARMADA PAL
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Service Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
34	Agency/Group/Organization	CARE HOUSE
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
35	Agency/Group/Organization	DETROIT RESCUE MISSION
	Agency/Group/Organization Type	Food Services
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
37	Agency/Group/Organization	SAMARITAN HOUSE
	Agency/Group/Organization Type	Food Services
	What section of the Plan was addressed by Consultation?	Public Service Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
38	Agency/Group/Organization	SHELBY LIONS CLUB
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
39	Agency/Group/Organization	WIGS FOR KIDS, INC.
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
40	Agency/Group/Organization	HELPING HANDS GIFTS
	Agency/Group/Organization Type	Services-Children Food Service
	What section of the Plan was addressed by Consultation?	Public Service Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
42	Agency/Group/Organization	INTERFAITH VOLUNTEER CAREGIVERS
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.
44	Agency/Group/Organization	SOCIETY OF ST. VINCENT DE PAUL
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Public Service Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the non-profit workshop during which public service needs were discussed. The needs of public service providers were relayed to participating units of general local government. The local government took into consideration those comments when allocating funding.

Identify any Agency Types not consulted and provide rationale for not consulting

As described in AP-05, extensive outreach efforts were made to involve a variety of agency types in the development of this plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Macomb County Continuum of Care	The needs of the Macomb County Continuum of Care are reflected in the allocation of the County's ESG funds.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Each year the County must prepare an Annual Action Pan (AAP) outlining strategies, actions, and activities to be undertaken during the coming year for its CDBG, HOME, and ESG funds. The AAP must be developed in consultation with citizens and stakeholders. Per the County's Citizen Participation Plan at least one public hearing will occur during the AAP planning process.

There are 21 local communities which participate in the Urban County CDBG program. Each of these communities were required to conduct its own public hearing to solicit citizen views on activities, and to provide eligibility, funding and other information essential to inform participation.

Another public hearing was held at the County level prior to submission for review and approval by the County Board of Commissioners.

A summary of the process and how it impacted goal setting is provided in the "Citizen Participation Outreach".

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Notice of the Village of Armada's public hearing was published in the Record Newspaper on December 20, 2017.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	January 8, 2018 Village of Armada public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Armada PAL and Care House spoke about the benefits of funding their programs. The Village Clerk spoke about the benefits of funding the Minor Home Repair program and spoke about Armada PAL.	The organizations that presented at the public hearing were allocated funding.	
3	Newspaper Ad	Non-targeted/broad community	Notice of Armada Township's public hearing was published in the Voice Newspaper on December 27, 2017.	No comments were received.	N/A	
7	Newspaper Ad	Non-targeted/broad community	Notice of Center Line's public hearing was published in the Warren Weekly on December 20, 2018.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Hearing	Non-targeted/broad community	January 8, 2018 Center Line public hearing. The meeting was held by the governing body and was open to the public. The City Council reviewed the funding requests from the non-profits.	No comments were received.	N/A	
9	Newspaper Ad	Non-targeted/broad community	Notice of Chesterfield Township's public hearing was published in the Voice Newspaper on December 13, 2017.	No comments were received.	N/A	
10	Public Hearing	Non-targeted/broad community	Chesterfield Township held public hearings on January 8, 2018 and January 22, 2018. The meeting was held by the governing body and was open to the public.	Representatives from Wigs 4 Kids and Care House both presented on behalf of their organizations.	Both organizations that were represented at the public hearing were allocated funding by the Township.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	Newspaper Ad	Non-targeted/broad community	Notice of Eastpointe's public hearing was published in the Eastsider Newspaper on December 8, 2017.	No comments were received.	N/A	
12	Public Hearing	Non-targeted/broad community	January 16, 2018 Eastpointe public hearing. The meeting was held by the governing body and was open to the public.	No comments were received.	N/A	
13	Newspaper Ad	Non-targeted/broad community	Notice of Fraser's public hearing was published in the Fraser-Clinton Chronicle on January 24, 2018.	No comments were received.	N/A	
14	Public Hearing	Non-targeted/broad community	January 16, 2018 Fraser public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Care House and Macomb Literacy Partners both presented on behalf of their organizations.	Both organizations that were represented at the public hearing were allocated funding by the City.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
15	Newspaper Ad	Non-targeted/broad community	Notice of Harrison Township's public hearing was published in the Mount Clemens-Clinton-Harrison Journal on January 10, 2018. A notice for a second public hearing was published in the Mount Clemens-Clinton-Harrison Journal on April 4, 2018. The second hearing was conducted to ensure that the Township met the 15 day public notice requirement.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
16	Public Hearing	Non-targeted/broad community	January 22, 2018 Harrison Township public hearing. The meeting was held by the governing body and was open to the public. A second public hearing was conducted on April 23, 2018. The second hearing was conducted to ensure that the Township met the 15 day public notice requirement.	January 22, 2018 - representatives from Wigs 4 Kids, Macomb Literacy Partners, Turning Point, and Care House all presented on behalf of their organizations. April 23, 2018 - no public comments were received.	The Township took the comments received on January 22, 2018 under consideration but ultimately decided to use all of its public service dollars for its Dial-A-Ride program.	
17	Newspaper Ad	Non-targeted/broad community	Notice of Lenox Township's public hearing was published in the Voice Newspaper on December 20, 2017.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
18	Public Hearing	Non-targeted/broad community	January 10, 2018 Lenox Township public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Turning Point, Care House, and Lenox Township's Senior Center all presented on behalf of their organizations.	The organizations that were represented at the public hearing were allocated funding by the Township.	
19	Newspaper Ad	Non-targeted/broad community	Notice of Macomb Township's public hearing was published in the Macomb Chronicle on December 21, 2018.	No comments were received.	N/A	
20	Public Hearing	Non-targeted/broad community	January 24, 2018 Macomb Township public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Care House, St. Vincent DePaul, Macomb Literacy Partners & Wigs 4 Kids all spoke on behalf of their organizations.	The Township was not able to satisfy request due to limited funding.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
21	Newspaper Ad	Non-targeted/broad community	Notice of Memphis' public hearing was published in the Voice Newspaper on December 27, 2017.	No comments were received.	N/A	
22	Public Hearing	Non-targeted/broad community	February 6, 2018 Memphis public hearing. The meeting was held by the governing body and was open to the public.	No comments were received.	N/A	
23	Newspaper Ad	Non-targeted/broad community	Notice of Mount Clemens' public hearing was published in the Journal Newspaper on December 20, 2017. A notice of a second public hearing was published on March 28, 2018. The second notice was provided to ensure that the City met the 15 day notice requirement.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
24	Public Hearing	Non-targeted/broad community	January 2, 2018 Mount Clemens public hearing. The meeting was held by the governing body and was open to the public. A second public hearing was conducted on April 16, 2018.	January 2, 2018 - representatives from Care House, Wigs 4 Kids and Macomb County Warming Center each spoke about their organizations. Two residents also made comments. No comments were received during the April 16, 2018 public hearing.	The City took the comments received on January 2, 2018 into consideration but allocated funding to only one non-profit, Macomb County Warming Center.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
25	Newspaper Ad	Non-targeted/broad community	Notice of New Baltimore's public hearing was published in the Voice Newspaper on January 17, 2018. A notice for a second public hearing was published on April 4, 2018. The second notice was published to ensure that the City met the 15 day public notice requirement.	No comments were received.	N/A	
26	Public Hearing	Non-targeted/broad community	January 22, 2018 New Baltimore public hearing. The meeting was held by the governing body and was open to the public. A second hearing was held on April 23, 2018.	January 22, 2018 - representatives from Care House and Wigs 4 Kids each presented on behalf of their organization. No comments were received during the April 23, 2018 public hearing.	The City did not fund any of the non-profit requests. Instead funding was allocated to ADA improvements.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
27	Newspaper Ad	Non-targeted/broad community	Notice of New Haven's public hearing was published in the Voice Newspaper on December 20, 2017.	No comments were received.	N/A	
28	Public Hearing	Non-targeted/broad community	January 9, 2018 New Haven public hearing. The meeting was held by the governing body and was open to the public.	No comments were received.	N/A	
29	Newspaper Ad	Non-targeted/broad community	Notice of Ray Township's public hearing was published in the Record Newspaper on December 17, 2017.	No comments were received.	N/A	
30	Public Hearing	Non-targeted/broad community	January 16, 2018 Ray Township public hearing. The meeting was held by the governing body and was open to the public.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
31	Newspaper Ad	Non-targeted/broad community	Notice of Richmond's public hearing was published in the Northern Macomb Voice Newspaper on December 27, 2017.	No comments were received.	N/A	
32	Public Hearing	Non-targeted/broad community	January 15, 2018 Richmond public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Care House and Turning Point presented on behalf of their organizations.	Funding was allocated to both Care House and Turning Point.	
33	Newspaper Ad	Non-targeted/broad community	Notice of Richmond Township's public hearing was published in the Voice Newspaper on December 20, 2017.	No comments were received.	N/A	
34	Public Meeting	Non-targeted/broad community	January 10, 2018 Richmond Township public hearing. The meeting was held by the governing body and was open to the public.	A representative from Care House spoke on behalf of the organization.	Funding was allocated to Care House.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
35	Newspaper Ad	Non-targeted/broad community	Notice of Romeo's public hearing was published in the Record Newspaper on December 20, 2017.	No comments were received.	N/A	
36	Public Meeting	Non-targeted/broad community	January 8, 2018 Romeo public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Samaritan House, Turning Point, and Care House each presented on behalf of their organizations.	Funding was allocated to each organization that presented at the public hearing.	
37	Newspaper Ad	Non-targeted/broad community	Notice of Shelby Township's public hearing was published in the Shelby-Utica News on December 20, 2017.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
38	Public Meeting	Non-targeted/broad community	January 16, 2018 Shelby Township public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Turning Point, Care House, Samaritan House, Macomb Literacy Partners and the Shelby Lions Club all presented on behalf of their organizations. On resident spoke about code enforcement.	Comments were addressed by Township Planner, Glenn Wynn, who further explained by CDBG funds can be used. Each organization that presented at the public hearing was allocated funding.	
39	Newspaper Ad	Non-targeted/broad community	Notice of Utica's public hearing was published in the Macomb Daily on December 26, 2017.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
40	Public Hearing	Non-targeted/broad community	January 9, 2018 Utica public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Care House, Macomb Literacy Partners, and Turning point all presented on behalf of their organizations. The City's Library Director also spoke about the need for reading materials for the visually impaired.	All organizations that spoke at the public hearing were allocated funding.	
41	Newspaper Ad	Non-targeted/broad community	Notice of Washington Township's public hearing was published in the Macomb Daily on December 31, 2017.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
42	Public Hearing	Non-targeted/broad community	January 17, 2018 Washington Township public hearing. The meeting was held by the governing body and was open to the public.	Representatives from Wigs 4 Kids, Samaritan House, and Care House all presented on behalf of their organizations.	All organizations that spoke at the public hearing were allocated funding.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
43	Direct Mailing	Homeless persons	<p>In an effort to encourage participation by the homeless, homeless service providers and the CoC were notified of public hearing and the availability of the Annual Action Plan. The Annual Action Plan was emailed to homeless shelters and the CoC. The message sent with the plan asked the directors to make the document available in a place for viewing by program participants.</p>	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
44	Direct Mailing	Residents of Public and Assisted Housing	In an effort to encourage participation by residents of public housing, Public Housing Authorities were mailed notice of the public hearing. A hard copy of the Annual Action Plan was also mailed to Public Housing Authorities. The cover letter sent with the plan asked the PHA director to make the document available in a place for viewing by its residents.	N/A	N/A	
45	Public Meeting	Non-targeted/broad community	March 22, 2018, County-wide public hearing.	A summary of the comments received during the public hearing is attached to AD-26.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
46	Public Meeting	Non-targeted/broad community	Notice of the availability of 30-day public comment period and County's public hearing was published in the Macomb Daily on March 23, 2018.	No comments were received.	N/A	
47	Public Meeting	Non-targeted/broad community	April 25, 2018, Macomb County Board of Commissioner's meeting.	No comments were received.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Macomb County will primarily use CDBG, HOME Investment Partnership, and ESG program funds to accomplish specific objectives identified in the 5-Year Consolidated Plan. The 2018 program year is the fifth in the current five-year consolidated plan.

FUNDING NOTE: When the plan was first published for public comment, the final grant funding amounts had not been released by the U.S. Department of Housing and Urban Development. As a result, the public comment period and board approval for Macomb County's proposed 2018 Annual Action Plan was completed by including contingency language allowed under Notice CPD-18-01 Section IV(a).

The contingency language provided notice to the public that the funding amounts included in the draft Annual Action Plan were estimates based on the actual amount of funding that the County received for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs during the 2018 program year. Any increase or decrease in funding to match the actual 2018 allocation amounts would be applied as follows:

Community Development Block Grant (CDBG): Any increase or decrease in funding would be applied to the Housing Rehabilitation Program.

HOME Investment Partnership Program: All HOME proposed activities' budgets have been proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

Emergency Solutions Grant: All ESG proposed activities' budgets have been proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.

HUD announced the actual CPD allocations on May 1, 2018. The plan has been updated to reflect the contingency language included in the Annual Action Plan approved by the Macomb County Board of Commissioners on April 25, 2018.

Pre-Award Costs: Per Notice CPD-18-01 as allowed under 2 CFR 200.458 and 24 CFR 570.200(h), the County may incur costs prior to the effective date of its grant agreement. Pre-award costs are those incurred prior to the effective date of the Federal award directly pursuant to the negotiation

and in anticipation of the Federal award where such costs are necessary for efficient and timely performance of the scope of work. Such costs are allowable only to the extent that they would have been allowable if incurred after the date of the Federal award and only with written approval of the Federal awarding agency. The pre-award costs will not impact future grants.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,863,007	50,000	201,083	2,114,090	2,114,091	These funds will leverage other public investment through local jurisdictions.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Rental New construction for ownership	1,797,863	258,484	0	2,056,347	2,039,430	These funds will be distributed throughout the County to support housing needs of low income residents.
ESG	public - federal	Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services	154,440	0	0	154,440	154,440	These funds will be used to support HMIS, Shelter Operations, Prevention, and Rapid Rehousing.

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Community Development Block Grant funds will leverage additional resources as follows:

- Public infrastructure & public facility projects will be supported with other funds from participating jurisdictions.
- Rehabilitation funds will leverage Weatherization and other sources to expand the scope of rehabilitation assistance.

HOME Investment Partnership Funds will leverage additional public and private investment:

- Homeownership investment will leverage private donations made to the CHDO.
- HOME 25% match requirements are achieved via in-kind support of numerous agencies, the donation of labor and materials on numerous homeowner projects, and supportive services provided to occupants of previously HOME funded rental units.

Emergency Solutions Grants will leverage additional investment as follows:

- The ESG program requires a one-for-one match, to be provided by non-profit organizations receiving the funds. Reported sources of ESG match include CDBG, CSBG, private grants and donations. The County will ensure that ESG match must be provided after the date that HUD signs the grant agreement. Match will meet the requirements of 24 CFR 576.201.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Land owned by the public may be used but there are no specific projects or strategies to note.

Discussion

The overall level of Federal entitlement funding has declined over the last decade, while the cost of administering and implementing projects continues to increase.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Public Facilities and Infrastructure	2014	2018	Non-Housing Community Development	Low/Mod Area Limited Clientele Activity Addressing Slums/Blight on a Spot Basis	Accessibility/Barrier Free Improvements Parks, Recreation, and Community Facilities Streets, Sidewalk, Water/Sewer Improvements Demolition, Clearance, Remediation Senior and Youth Facilities and Services Historic Rehabilitation and Preservation	CDBG: \$641,924	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 57411 Persons Assisted Facade treatment/business building rehabilitation: 1 Business
2	Make Available Appropriate Housing	2014	2018	Affordable Housing Public Housing	LMI Housing Activities	Housing Rehabilitation/New Construction Rental Housing Property Acquisition/Rehab/Resale	CDBG: \$882,999 HOME: \$1,618,077	Rental units rehabilitated: 1 Household Housing Unit Homeowner Housing Added: 1 Household Housing Unit Homeowner Housing Rehabilitated: 186 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Address the Needs of Homeless & At-Risk Families	2014	2018	Homeless	Limited Clientele Activity ESG Activities	Emergency Shelters and Transitional Housing Supportive Services	CDBG: \$31,305 ESG: \$142,857	Tenant-based rental assistance / Rapid Rehousing: 20 Households Assisted Homeless Person Overnight Shelter: 500 Persons Assisted Homelessness Prevention: 40 Persons Assisted
4	Provide and Expand Human Services	2014	2018	Non-Homeless Special Needs Non-Housing Community Development	Limited Clientele Activity	Senior and Youth Facilities and Services Supportive Services Food Bank Services	CDBG: \$185,260	Public service activities other than Low/Moderate Income Housing Benefit: 34660 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Expand Comprehensive Planning, Management and Capa	2014	2018	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Grant Administration	Housing Rehabilitation/New Construction Rental Housing Down Payment Assistance Accessibility/Barrier Free Improvements Property Acquisition/Rehab/Resale Code Enforcement Parks, Recreation, and Community Facilities Streets, Sidewalk, Water/Sewer Improvements Demolition, Clearance, Remediation Senior and Youth Facilities and Services Emergency Shelters and Transitional Housing Supportive Services Fair Housing Food Bank Services Historic Rehabilitation and Preservation	CDBG: \$372,601 HOME: \$179,786 ESG: \$11,583	Other: 1 Other

Table 3 – Goals Summary

Goal Descriptions

1	Goal Name	Improve Public Facilities and Infrastructure
	Goal Description	<p>The 2018 program will include the following CDBG funded public facilities & infrastructure activities:</p> <ul style="list-style-type: none"> Armada Township - Senior Center doors Center Line - Memorial Park kitchen improvements Chesterfield Township - 24 Mile sidewalk project Chesterfield Township - Senior Center exterior improvements Eastpointe - Johnston Street reconstruction Fraser - ADA handicapped sidewalk ramps Harrison Township - Union Lake Road sidewalks Macomb Township - Senior Center improvements Mount Clemens - Architectural barrier removal Mount Clemens - Clinton River Park demolition New Baltimore - Burke Park architectural barrier removal Ray Township - Library historical preservation Richmond City - ADA handicapped sidewalk ramps Shelby Township - Wakefield/Vineyard/Melton Street sidewalks Utica - sidewalk installation
2	Goal Name	Make Available Appropriate Housing
	Goal Description	<p>2018 projects under this goal include: HOME CHDO Operating, HOME Housing Rehabilitation, HOME CHDO Reserve for new construction, rental or acquisition/rehab/resale. CDBG funds will also support this goal with housing rehabilitation and rehabilitation delivery activities.</p>

3	Goal Name	Address the Needs of Homeless & At-Risk Families
	Goal Description	2018 projects under this goal include: ESG Projects including: HMIS, Rapid Re-Housing, Homelessness Prevention, and Shelter Operations and CDBG Public Services will included funding for Macomb County Warming Center, MCREST, St. Vincent DePaul, and Turning Point.
4	Goal Name	Provide and Expand Human Services
	Goal Description	<p>2018 projects under this goal include CDBG Public Services include:</p> <p>Armada PAL: Armada Township & Armada Village</p> <p>Care House: Armada Township, Bruce Township, Center Line, Chesterfield Township, Eastpointe, Fraser, Lenox Township, Memphis, New Haven, Richmond, Richmond Township, Romeo, Shelby Township, Utica & Washington Township</p> <p>Detroit Rescue Mission Lighthouse Food Bank: Eastpointe & Fraser</p> <p>Helping Hands Gifts: Romeo and Shelby Township</p> <p>Interfaith Volunteer Caregivers: Bruce Township, Mount Clemens, Romeo, and Shelby Township</p> <p>Macomb County Warming Center: Eastpointe, Fraser, Mount Clemens, Romeo, Shelby Township & Washington Township</p> <p>MCREST: Armada Village, Eastpointe, Romeo, Shelby Township & Washington Township</p> <p>Macomb Literacy Partners: Eastpointe, Fraser, Shelby Township and Utica</p> <p>Samaritan House: Armada Village, Bruce Township, Romeo, Shelby Township and Washington Township</p> <p>Shelby Township Lions Club: Shelby Township</p> <p>St. Vincent DePaul: Macomb Township</p> <p>Trinity Care: Shelby Township</p> <p>Turning Point: Armada Township, Chesterfield Township, Eastpointe, Lenox Township, New Haven, Richmond City, Romeo, Shelby Township and Utica</p> <p>Wigs 4 Kids: Chesterfield Township, Eastpointe, and Washington Township</p> <p>Senior Chore Program: The program will provide service to eligible residents from all 21 communities that participate in the County's CDBG program</p> <p>Senior Center Activities: Chesterfield, Lenox Township, Macomb Township, Ray Township, Richmond, Shelby Township, Washington Township & Utica</p> <p>Dial-A-Ride: Harrison Township</p> <p>Large Print Library Books: Utica & Shelby Township</p>

5	Goal Name	Expand Comprehensive Planning, Management and Capacity
	Goal Description	Projects under this goal include CDBG, HOME, and ESG Administration. The project also provides funding for Fair Housing activities and the local Continuum of Care.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following projects are identified to meet the needs of the 2014-2018 Macomb HOME Consortium Consolidated plan.

#	Project Name
1	2018 ESG Activities
2	2018 HOME Administration
3	2018 HOME CHDO Operating
4	2018 HOME Housing Rehabilitation
5	2018 HOME CHDO Set-Aside Project Funds
6	2018 CDBG Administration
7	2018 CDBG Housing Rehabilitation
8	2018 CDBG Housing Rehabilitation Program Administration
9	2018 CDBG Public Services
10	2018 CDBG Public Facilities & Infrastructure

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In 2018, Macomb County will continue to provide annual allocations for each participating unit of general local government included in the Urban County. Each community identified activities and targeted assistance areas, based on citizen input informed by law and regulation, to address local needs and priorities that were consistent with the goals of the Consortiums Consolidated Plan.

AP-38 Project Summary

Project Summary Information

1	Project Name	2018 ESG Activities
	Target Area	ESG Activities
	Goals Supported	Address the Needs of Homeless & At-Risk Families
	Needs Addressed	Rental Housing Emergency Shelters and Transitional Housing Supportive Services
	Funding	ESG: \$154,440
	Description	The fiscal year 2018 ESG funds for Macomb County will be allocated to program administration, HMIS, shelter operations, homelessness prevention, and rapid re-housing.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 60 households will be assisted through rapid rehousing (RRH) and homelessness prevention (HP) activities. Approximately 500 persons will be provided shelter in homeless shelters that received ESG shelter operations funding. Household income for families receiving RRH or HP ESG assistance may not exceed 30% of the area median income. In addition, the household must qualify under the correct category of homeless as applicable to RRH and HP.
	Location Description	As the only recipient of ESG funding in Macomb County, ESG funded activities serve all eligible Macomb County residents.
	Planned Activities	Program Administration - activity budget: \$11,583 HMIS - activity budget: \$5,000 Rapid Re-housing - activity budget: \$55,141 Homelessness Prevention - activity budget: \$41,358 Shelter Operations - activity budget: \$41,358
2	Project Name	2018 HOME Administration
	Target Area	LMI Housing Activities
	Goals Supported	Make Available Appropriate Housing Expand Comprehensive Planning, Management and Capacity
	Needs Addressed	Housing Rehabilitation/New Construction Rental Housing Property Acquisition/Rehab/Resale Fair Housing

	Funding	HOME: \$179,786
	Description	Costs related to the administration of the HOME program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	The jurisdiction of the Macomb HOME Consortium.
	Planned Activities	Eligible administration expenses include but are not limited to: staff salaries and related costs; goods and services necessary for program administration; services under third party agreements; fair housing activities; preparation of the Consolidated and Annual Action Plans and the CAPER; and compliance with other federal requirements.
3	Project Name	2018 HOME CHDO Operating
	Target Area	LMI Housing Activities
	Goals Supported	Make Available Appropriate Housing Expand Comprehensive Planning, Management and Capacity
	Needs Addressed	Housing Rehabilitation/New Construction Rental Housing Property Acquisition/Rehab/Resale
	Funding	HOME: \$50,000
	Description	The Macomb HOME Consortium may set aside up to 5% of its HOME allocation for CHDO operations. Funds will be used to provide general operating assistance for CHDOs that are receiving set-aside funds for an activity (or activities) or who are under written agreement to receive set-aside funds within 24 months of the date of the agreement.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used for CHDO operating. Families will benefit from activities conducted by the CHDO. The estimated number and type of families that will benefit from the activity will be reported in the corresponding project.
	Location Description	The CHDO must provide housing activities for households located within the jurisdiction of the Macomb HOME Consortium.

	Planned Activities	CHDO general operating funds.
4	Project Name	2018 HOME Housing Rehabilitation
	Target Area	LMI Housing Activities
	Goals Supported	Make Available Appropriate Housing
	Needs Addressed	Housing Rehabilitation/New Construction
	Funding	HOME: \$1,556,882
	Description	Provide assistance to income eligible homeowners to complete necessary repairs to their home. Funding includes program income in the amount of \$205,000.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately twenty-five (25) households, with household income that does not exceed 80% AMI, will benefit from the proposed activity.
	Location Description	The activity will take place within the jurisdiction of the Macomb HOME Consortium.
Planned Activities	The activity will provide assistance to income eligible homeowners to complete necessary repairs to their home. Funding includes program income received during the 2017 program year in the amount of \$205,000.	
5	Project Name	2018 HOME CHDO Set-Aside Project Funds
	Target Area	LMI Housing Activities
	Goals Supported	Make Available Appropriate Housing
	Needs Addressed	Housing Rehabilitation/New Construction Rental Housing Property Acquisition/Rehab/Resale
	Funding	HOME: \$269,679
	Description	The Macomb HOME Consortium must set aside 15% of its HOME allocation for housing development activities in which qualified CHDO's are the owner, developer, or sponsor. This project will provide funds for the acquisition and/or rehabilitation of housing for resale to income eligible families.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	The activity will assist up to two (2) families with a household income that does not exceed 80% AMI.
	Location Description	The activity will take place within the jurisdiction of the Macomb HOME Consortium.
	Planned Activities	The activity will provide funds to a CHDO for the purpose of providing up to two new affordable housing units (either new construction, acquisition/rehab/resale, or rental).
6	Project Name	2018 CDBG Administration
	Target Area	Grant Administration
	Goals Supported	Improve Public Facilities and Infrastructure Make Available Appropriate Housing Address the Needs of Homeless & At-Risk Families Provide and Expand Human Services Expand Comprehensive Planning, Management and Capacity
	Needs Addressed	Accessibility/Barrier Free Improvements Parks, Recreation, and Community Facilities Streets, Sidewalk, Water/Sewer Improvements Demolition, Clearance, Remediation Senior and Youth Facilities and Services Fair Housing
	Funding	CDBG: \$372,601
	Description	Costs related to administration of the CDBG Program
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	The program is administered within the twenty-one (21) communities that participate in the County's CDBG program.
	Planned Activities	Costs related to the administration of the County's CDBG program.
7	Project Name	2018 CDBG Housing Rehabilitation
	Target Area	LMI Housing Activities

	Goals Supported	Make Available Appropriate Housing
	Needs Addressed	Housing Rehabilitation/New Construction
	Funding	CDBG: \$732,999
	Description	Provide assistance to income eligible homeowners to complete necessary repairs to their home. Funding includes program income and reprogrammed funding from prior years. The reprogrammed funds are a result of projects that failed to proceed or residual funds from projects that came in under budget.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 165 residential properties with household income that does not exceed 80% AMI will benefit from housing rehabilitation activities ranging from minor home repairs to comprehensive rehabilitation of the property that brings the entire home up to code.
	Location Description	The Minor Home Repair Program will take place in Armada Village, Armada Township, Bruce Township, Lenox Township, Macomb Township, Memphis, Mount Clemens, Richmond Township, Romeo, and Washington Township. All other rehabilitation activities will take place within the twenty-one (21) communities that participate in the County's CDBG program.
	Planned Activities	Housing rehabilitation activities as described in Macomb County's housing rehabilitation program manual.
8	Project Name	2018 CDBG Housing Rehabilitation Program Administration
	Target Area	LMI Housing Activities
	Goals Supported	Make Available Appropriate Housing
	Needs Addressed	Housing Rehabilitation/New Construction
	Funding	CDBG: \$150,000
	Description	Costs related to the administration of the County's Housing Rehabilitation Program.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	The funding for this activity is dedicated to administration of the County's Housing Rehabilitation Program. Accomplishment data will be reported under each activity.

	Location Description	The activity will take place within the twenty-one (21) CDBG participating communities and the jurisdiction of the Macomb HOME Consortium.
	Planned Activities	Costs related to administration of the County's Housing Rehabilitation Program.
9	Project Name	2018 CDBG Public Services
	Target Area	Limited Clientele Activity
	Goals Supported	Address the Needs of Homeless & At-Risk Families Provide and Expand Human Services
	Needs Addressed	Senior and Youth Facilities and Services Emergency Shelters and Transitional Housing Supportive Services
	Funding	CDBG: \$216,566
	Description	Public services include, but are not limited to, employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, homeless programs, home buyer down-payment assistance, or recreational needs. To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State in which it is located) in the 12 calendar months before the submission of the Action Plan. An exception to this requirement may be made if HUD determines that any decrease in the level of a service was the result of events not within the control of the unit of general local government. The amount of CDBG funds used for public services shall not exceed 15% of the County's annual CDBG allocation.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 34,660 persons, who either qualify under the presumed benefit or whose household income does not exceed 80% AMI, will benefit from the public services funded through Macomb County's 2018 Annual Action Plan.

<p>Location Description</p>	<p>Unless a specific address is indicated, the location description provided indicates the communities that elected to fund the service provider. The service provider is required to use the CDBG funds to serve residents from those communities. If funds are not fully expended for service in those communities by the end of the 3rd quarter of the program year, the provider will be allowed to use the funds to service any resident located within the County's CDBG program jurisdiction.</p> <p>Armada PAL: Armada Township & Armada Village</p> <p>Care House: Armada Township, Bruce Township, Center Line, Chesterfield Township, Eastpointe, Fraser, Lenox Township, Memphis, New Haven, Richmond, Richmond Township, Romeo, Shelby Township, Utica & Washington Township</p> <p>Detroit Rescue Mission Lighthouse Food Bank: Eastpointe & Fraser</p> <p>Helping Hands Gifts: Romeo and Shelby Township</p> <p>Interfaith Volunteer Caregivers: Bruce Township, Mount Clemens, Romeo, and Shelby Township</p> <p>Macomb County Warming Center: Eastpointe, Fraser, Mount Clemens, Romeo, Shelby Township & Washington Township</p> <p>MCREST: Armada Village, Eastpointe, Romeo, Shelby Township & Washington Township</p> <p>Macomb Literacy Partners: Eastpointe, Fraser, Shelby Township and Utica</p> <p>Samaritan House: Armada Village, Bruce Township, Romeo, Shelby Township and Washington Township</p> <p>Shelby Township Lions Club: Shelby Township</p> <p>St. Vincent DePaul: Macomb Township</p> <p>Trinity Care: Shelby Township</p> <p>Turning Point: Armada Township, Chesterfield Township, Eastpointe, Lenox Township, New Haven, Richmond City, Romeo, Shelby Township and Utica</p> <p>Wigs 4 Kids: Chesterfield Township, Eastpointe, and Washington Township</p> <p>Senior Chore Program: The program will provide service to eligible residents from all 21 communities that participate in the County's CDBG program</p>
------------------------------------	---

		Senior Center Activities: Chesterfield, Lenox Township, Macomb Township, Ray Township, Richmond, Shelby Township, Washington Township & Utica Dial-A-Ride: Harrison Township Large Print Library Books: Utica & Shelby Township
--	--	---

<p>Planned Activities</p>	<p>Armada PAL: assist children from low-income families to attend summer camp. Budget: \$2,375</p> <p>Care House: assist families of abused children. Budget \$26,416.84</p> <p>Detroit Rescue Mission Lighthouse Food Bank: provide emergency food assistance to low-income families, individuals, and seniors. Budget: \$2,107</p> <p>Helping Hands Gifts: provide food basket at Christmas to low-income households. Budget: \$3,171</p> <p>Interfaith Volunteer Caregivers: provide assistance to seniors to complete interior and exterior chores. Budget: \$3,489</p> <p>Macomb County Warming Center: provide shelter to the homeless. Budget: \$4,500</p> <p>MCREST: provide shelter to the homeless. Budget: \$11,257</p> <p>Macomb Literacy Partners: provide one-on-one tutoring to illiterate adults. Budget \$5,848.33</p> <p>Samaritan House: food assistance to low-income households. Budget: \$9,127</p> <p>Shelby Township Lions Club: food baskets at Christmas to low-income households. Budget: \$5,000</p> <p>St. Vincent DePaul: rent and utility assistance to low-income households. Budget: \$3,592</p> <p>Trinity Care: provide dental services to low-income persons. Budget: \$3,000</p> <p>Turning Point: shelter for women and children who are homeless due to domestic abuse. Budget: \$11,956.83</p> <p>Wigs 4 Kids: provide wigs and supportive services to children of income eligible households. Budget: \$4,500</p> <p>Senior Chore Program: grass cutting and snow remove for seniors. Budget: \$54,350</p> <p>Senior Center Activities: Budget: Chesterfield \$9,642, Lenox Township \$550, Macomb Township \$25,000, Ray Township \$2,200, Richmond \$3,186, Shelby Township \$4,000, Washington Township \$1,000 & Utica \$600</p> <p>Dial-A-Ride: senior transportation services in Harrison Township. Budget: \$15,832</p>
----------------------------------	---

		Large Print Library Books: Budget: Utica \$600 & Shelby Township \$2,000 Senior Center Warming Center Kits: Washington Township \$1,266
10	Project Name	2018 CDBG Public Facilities & Infrastructure
	Target Area	Low/Mod Area Limited Clientele Activity
	Goals Supported	Improve Public Facilities and Infrastructure
	Needs Addressed	Accessibility/Barrier Free Improvements Parks, Recreation, and Community Facilities Streets, Sidewalk, Water/Sewer Improvements Demolition, Clearance, Remediation
	Funding	CDBG: \$641,924
	Description	Public facilities and infrastructure projects may include acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements, except as provided in 24 CFR 570.207(a), carried out by the recipient or other public or private non-profit entities.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 41,380 persons with household incomes that do not exceed 80% AMI will benefit from the planned projects.

Location Description	
	Armada Township Senior Center Improvements - 75400 North Avenue, Armada, MI 48005
	Center Line Memorial Park Kitchen Improvements - 25355 Lawrence, Center Line, MI 48015
	Chesterfield Township Senior Center Exterior Improvements - 47275 Sugarbush, Chesterfield Township, MI 48047
	Chesterfield Township Sidewalk Replacement Project - Census Tract 2221.02 Block Group 1
	Eastpointe Street Resurfacing Project - Johnston Street (24800 block between Hauss to 10 Mile)
	Fraser ADA Handicapped Sidewalk Ramps - intersection of Eveningside & Breezeway
	Harrison Township Sidewalk Project - Union Lake Road (between Shook Road and Metroparkway)
	Macomb Township Senior Center Improvements - 51210 Alma Drive, Macomb Township, MI 48042
	Mount Clemens Clinton River Park Demolition - parcel ID 11-14-229-001
	Mount Clemens Architectural Barrier Removal Project - 200 and 300 N. Groesbeck
	New Baltimore Burke Park Architectural Barrier Removal Project - 36300 Front St., New Baltimore, MI 48047
	Ray Township Library Historical Preservation Project - 64245 Wolcott, Ray Township, MI 48065
	City of Richmond ADA Handicapped Sidewalk Ramp Project - intersection of Oak and Beier Streets
	Shelby Township Sidewalk Project - Wakefield/Vineyard/Melton Street, Shelby Township, MI
	Utica Sidewalk Project - Census Tract 2281 Block Group 2
	Macomb County Family Resource Center - 196 N. Rose, Mount Clemens, MI 48043

<p>Planned Activities</p>	<p>Armada Township Senior Center Improvements - Budget: \$1,600</p> <p>Center Line Memorial Park Kitchen Improvements - Budget: \$23,872</p> <p>Chesterfield Township Senior Center Exterior Improvements - Budget: \$25,000</p> <p>Chesterfield Township Sidewalk Replacement Project - Budget: \$47,217</p> <p>Eastpointe Street Resurfacing Project - Budget: \$105,887</p> <p>Fraser ADA Handicapped Sidewalk Ramps - Budget: \$26,572</p> <p>Harrison Township Sidewalk Project - Budget: \$57,244</p> <p>Macomb Township Senior Center Improvements - Budget: \$96,276</p> <p>Mount Clemens Clinton River Park Demolition - Budget: \$18,254</p> <p>Mount Clemens Architectural Barrier Removal Project - Budget: \$31,640</p> <p>New Baltimore Burke Park Architectural Barrier Removal Project - Budget: \$21,920</p> <p>Ray Township Library Historical Preservation Project - Budget: \$7,500</p> <p>City of Richmond ADA Handicapped Sidewalk Ramp Project - Budget: \$13,458</p> <p>Shelby Township Sidewalk Project - Budget: \$131,950</p> <p>Utica Sidewalk Project - Budget: \$8,534</p> <p>Macomb County Family Resource Center - Budget: \$25,000</p>
----------------------------------	---

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Urban County of Macomb is governed by “home rule” and therefore allocates as much CDBG funding as possible to its 21 member communities, less program administration, housing rehabilitation, and public services. As such, the summary of funds provided below includes all available sources of funds for the program. The 21 member communities includes: Village of Armada, Armada Township, Bruce Township, City of Center Line, Chesterfield Township, City of Eastpointe, City of Fraser, Harrison Township, Lenox Township, Macomb Township, City of Memphis, City of Mount Clemens, City of New Baltimore, Village of New Haven, Ray Township, City of Richmond, Richmond Township, Village of Romeo, Shelby Township, City of Utica, and Washington Township.

The County will continue to provide annual allocations for all 21 communities for the 2018 program year. The communities are responsible for identifying activities and targeted assistance areas, based on citizen input informed by law and regulation, to address local needs and priorities that are consistent with the 2014-2018 Consolidated Plan.

Geographic Distribution

Target Area	Percentage of Funds
Low/Mod Area	11
Limited Clientele Activity	12
Grant Administration	14
LMI Housing Activities	58
Addressing Slums/Blight on a Spot Basis	1
ESG Activities	4

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Macomb County's CDBG, HOME, & ESG programs are administered through Macomb Community Action. The County's CDBG program encompasses a large geographic area (21 communities) including diverse participating communities. Communities located in the southern end of the County (Centerline, Eastpointe, and Mount Clemens) tend to have concentrations of eligible census block groups, but communities located outside of the areas of concentration also have lower-income families that are in need. Therefore, the County's philosophy is that the local communities know local needs best. As a result, CDBG funds, less administration, housing rehabilitation, and public services, are distributed on a formula basis to participating communities. The formula is reflective of the most recently published "Urban County Shares Report" issued by the U.S. Department of Housing and Urban Development. The communities

determine to allocate resources within overall objectives, laws, and regulations.

HOME funds received by the Macomb HOME Consortium are distributed to members on a formula basis. The member community then determines how to allocate resources within overall objectives, laws, and regulations. While not limited to areas of concentration, HOME projects administered by the County tend to be in these area as a result of the HOME maximum purchase price or after rehabilitation value limits.

ESG funds are based on needs identified in consultation with the CoC rather than geographic investment. As the only recipient of ESG funds in Macomb County, these funds may be used for eligible activities throughout Macomb County.

Discussion

The Macomb "Urban County" CDBG program includes the following units of general location government: the Cities of Mount Clemens, New Baltimore, Memphis, Eastpointe, Center Line, Fraser, Richmond, and Utica; the Townships of Richmond, Bruce, Chesterfield, Washington, Ray, Shelby, Harrison, Lenox, Armada, and Macomb; and the Villages of Romeo, New Haven and Armada.

The Macomb HOME Consortium includes the Urban County participants in addition to the Township of Clinton and the Cities of Roseville and Sterling Heights.

The County's ESG program includes all of Macomb County.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

In response to the economic downturn and housing crisis, and in alignment with the 2014-2018 Consolidated Plan, the County has identified a specific housing objective to be of high importance for the period of July 1, 2018 - June 30, 2019:

OBJECTIVE #2 - Make Available Appropriate Housing: The maintenance and preservation of housing for all residents, but particularly affordable housing for LMI owners and renters is a high priority of this Plan. Newly homeless and at-risk families require assistance to maintain their dignity and preserve what has become a tenuous grip in the economic mainstream. Families face economic uncertainty due to stagnant or declining incomes resulting from un- or under-employment, plus losses of health and other benefits. These families, too, are at risk.

One Year Goals for the Number of Households to be Supported	
Homeless	60
Non-Homeless	188
Special-Needs	0
Total	248

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	60
The Production of New Units	1
Rehab of Existing Units	186
Acquisition of Existing Units	1
Total	248

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

For the 2018 program year this will be primarily achieved through CDBG and HOME funded housing rehabilitation activities. Additionally, HOME funds have been allocated for construction of new housing for sale to a LMI family and acquisition of existing housing which will be rehabilitated and sold to LMI families.

ESG funds will be used to assist the homeless to locate and acquire affordable housing through the rapid re-housing program and maintain their housing through homelessness prevention.

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Macomb County does not administer a Public Housing Authority (PHA). However, several communities within Macomb County operate public and assisted housing. Clinton Township, Eastpointe, Mount Clemens, New Haven, Roseville, and Sterling Heights have public housing agencies. In addition, the Michigan State Housing Development Authority (MSHDA) has housing choice vouchers (HCV) in Macomb County.

Actions planned during the next year to address the needs to public housing

The Urban County received no applications for public housing activities in the 2018 program year.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Macomb County does not administer a Public Housing Authority. However, several communities within the Macomb "Urban County" operate public and assisted housing. The cities of Eastpointe, Sterling Heights, Roseville, Mount Clemens, the Village of New Haven, and the Township of Clinton each have a Public Housing Authority (PHA). The mission of the PHA is to assist low-income families by providing housing opportunities. The commissions address their mission by accomplishing their own goals and objectives. The County supports this mission by providing timely responses to requests for Certificates of Consistency from the PHAs. The County also invites the PHAs to participate in the development of the Consolidated Plan and to comment on the Annual Action Plan. The County also encourages (communication sent via U.S. Postal Service) the PHAs to refer program participants who are interested in homeownership to contact housing developers that have been funded through the County's HOME program.

In order to make the County's 2018 Annual Action Plan more accessible to residents of public housing, a copy of the plan was mailed to each PHA. The County's cover letter to the PHA requested that the plan be posted in an area that was accessible to residents. The cover letter also stated that homeownership opportunities were available for residents of public housing and the applicable contact information for those interested.

In addition regarding homeownership, Macomb County encourages partners (communication sent via email) of HOME funded affordable housing projects to reach out to residents of public housing as part of their marketing strategy.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

None of the six PHAs serving the Urban County are designated as troubled.

Discussion

The mission of PHAs is to provide safe, sanitary, decent, and affordable housing to low-income families. The PHAs address their mission by accomplishing their own goals and objectives.

Macomb County consulted with the area PHAs on the development of the Consolidated Plan. Macomb County also invited the PHAs to comment on the Annual Action Plan.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The 2018 program year will be the County's sixth year as an Emergency Solutions Grant (ESG) grantee. The County also has membership in the local Continuum of Care (CoC) agency.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County's Continuum of Care (CoC) Agency collaborates with local shelters that have outreach workers. Outreach efforts are managed through the CoC to reduce duplication of efforts to ensure that the greatest number of persons are assisted. The CoC operates under a Coordinated Assessment model that provides for a consistent pre-screening and intake assessment of all clients presenting themselves for services within the Continuum. The agencies included in the coordination include emergency shelters, warming centers(s), transitional housing programs, permanent housing programs, the youth shelter and street outreach and those providing short term rental and financial assistance to very low income and homeless individuals and families.

Each location is trained on the use of the coordinated Homeless Management Information System (HMIS) forms created specifically for County-wide assessment. Training of intake personnel and case managers takes place quarterly by the HMIS administrator. Case managers meet bi-monthly with CoC Housing Resource Specialist to discuss goals, trends, client need, and process. Quarterly, the Executive Directors of the participating organizations meet to discuss the coordinated assessment process and the training needs of their organizations.

Addressing the emergency shelter and transitional housing needs of homeless persons

The MHC 2014 - 2018 Con Plan addresses homeless and homelessness prevention in three separate priorities: #2 (housing), #3 (address the needs of homeless and at risk families), and #4 (expand human services). The 2018 Annual Action Plan implements these objectives by providing funding as follows: Continuum of Care for coordination of homeless prevention and housing activities (CDBG) and HMIS services (ESG); MCREST and the Macomb County Warming Center for the cost of providing overnight shelter to the homeless (CDBG); Turning Point for the cost of providing overnight shelter to women and children who are homeless due to domestic violence (CDBG); Homeless shelter operations and essential services funds (ESG) to MCREST, Turning Point, and the Macomb County Warming Center; and Rapid Re-housing and Homelessness Prevention (ESG) through Macomb Community Action.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

As mentioned, the County and the Consortium are served by the Continuum of Care through the Macomb Homeless Coalition which, through its Coordinator and member agencies, assist temporarily and chronically homeless families and individuals. This will occur through:

- Continuing strategic and tactical planning supported by the CoC;
- Continued applications for assistance made available by HUD, the State of Michigan, and other appropriate agencies;
- Seeking ways to expand the reach and effectiveness of the Coalition through financial and other means of support, if at all possible;
- Considering the feasibility of applications made by agencies to provide affordable transitional and permanent housing to homeless and at-risk populations; and
- Providing human services to address the root causes of homelessness

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC will implement the goals and strategies contained in the County's Strategic Plan to End Homelessness, including its goal to increase availability of homeless prevention programs in Macomb County.

Macomb County and the CoC will collaborate with service agencies to provide emergency shelter, transitional housing and permanent housing, as well as assistance to homeless individuals and those at risk of becoming so. It will also financially support public services designed to address the root causes of homelessness and provide interim assistance to help those affected address their daily needs.

Discussion

The CoC will track homeless activity through the Homeless Management Information System (HMIS). The information entered into HMIS will be used to evaluate the program's success towards reducing the

returns to homelessness.

During 2018 program year, the County plans to undertake the following activities to address the supportive services needs for persons who are not homeless but have other special needs (elderly, frail, persons with disabilities, etc.): 1) Senior Activity Programs: Chesterfield Township, Lenox Township, Macomb Township, Ray Township, Richmond, Shelby Township, Utica, and Washington Township ; 2) Large Print Books: Shelby Township and Utica; 3) Dial-A-Ride: Harrison Township ; 4) Detroit Rescue Mission Ministries Lighthouse, Samaritan House, Helping Hands Gifts, and the Shelby Lions Club will provide food assistance to LMI families; 5) Macomb Literacy Partners will provide tutoring services to illiterate adults; 6) Interfaith Volunteer Caregivers will assist seniors with indoor and outdoor chores; 7) Macomb Community Action will provide seniors with grass cutting and snow removal services; and 8) Trinity Care will provide low-income persons with dental care. All of these activities will be funded through CDBG. In addition to these services, the County's Housing Rehabilitation program is available to this population as well as the Minor Home Repair program. The Housing Rehabilitation program is funded through HOME and CDBG and Minor Home Repair is funded through CDBG.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Macomb County has a variety of housing types in all price ranges. It does not control municipal decision-making, but advises communities about land use policies and controls, zoning ordinances, and other actions that can promote affordable housing. It also identifies trends and helps communities plan for them, e.g. a special report detailing the needs of a rapidly aging population, with results shared with municipalities so that they can factor design considerations into their ordinances.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Planned actions include:

- Implement its housing activities in a fair and equitable manner as required by law.
- Continue collaborative efforts with housing providers to promote both affordable home ownership and rental housing opportunities for LMI households.
- The Consortium will continue to strengthen existing relationships, and build new relationships in its efforts to increase affordable housing opportunities in Macomb County.
- Support, if possible, other reasonable proposals for affordable housing.
- Work to address other barriers outlined in the strategic plan as opportunities arise.

Discussion

The County is committed to improving or removing barriers to affordable housing. Staff will continue to evaluate barriers identified in the County's most recent Analysis of Impediments to Fair Housing and partner with agencies such as "One Macomb" (Macomb County's diversity and inclusion initiative), Macomb Habitat for Humanity, Community Housing Network, and the Metro Detroit Fair Housing Center to remove those barriers.

AP-85 Other Actions - 91.420, 91.220(k)

The Macomb Urban County and the Consortium will engage in a variety of activities intended to further local housing and community development goals.

Actions planned to address obstacles to meeting underserved needs

The Urban County and the Consortium will continue to collaborate and partner with a wide network of housing and human services providers, government officials, business leaders, and citizens to identify areas of need in the community. A coordinated effort will be made to continually improve service delivery systems, reduce duplicative services and to create a process that is flexible enough to meet new needs as they develop.

Actions planned to foster and maintain affordable housing

The Urban County and the Consortium will continue to operate single-family rehabilitation programs. In addition the Consortium will fund affordable housing activities through a collaboration with a Community Development Housing Organization (CHDO). To further enhance low- to moderate-income neighborhoods, street improvements are also planned.

Actions planned to reduce lead-based paint hazards

Lead risk assessments will be completed for all housing units receiving assistance through the housing rehabilitation program. When conditions are found which indicate a potential lead-based paint hazard, appropriate remedial action will be included as part of the rehabilitation work. All lead work will be conducted in accordance with federal regulations and performed by an appropriately certified and/or licensed contractor. In addition:

- The Macomb County Health Department published a "Lead Watch" report which provides residents with valuable information on the hazards of lead based paint and where to go for assistance.
- Macomb Community Action's Head Start Program, which is a federally-funded educational program for underprivileged young children, requires a blood lead level test for admission into the program.
- The Michigan State Housing Development Authority offers the "Lead Safe Program" to qualifying households in Macomb County. The program includes lead testing and lead hazard control services.

Actions planned to reduce the number of poverty-level families

The Urban County and the Consortium have well-established service networks to provide services to

impoverished people. These include:

- A County Health Program to provide medical coverage for those who need it.
- Macomb Community Action programs to address critical service needs. These include home weatherization and other energy assistance activities, commodity distribution, senior and non-elderly nutrition services, senior CHORE services, Head Start, transportation services, plus the CoC comprehensive planning for the homeless.
- Employment training and job counseling through Michigan Works!, the Michigan State University Extension Service program (financial management and homebuyer education programs).

Actions planned to develop institutional structure

Macomb County has excellent administrative capacity, with capable staff, excellent relationships with communities and non-governmental entities, and innovative programs. With diminished revenues, we must offset lost resources to maintain our edge. The following are therefore considered for the coming year:

Management Capacity

- Develop additional cost-effective ways to provide affordable housing. This process started with creation of the MHC and continues to evolve. We have and will continue to, seek additional ways to share resources and costs to maintain an acceptable level of program and management capacity.
- Identify service gaps and improve efficiency and effectiveness in their delivery. The MHC will enhance program design and delivery as well. This is a continuing process and, although, no specific actions have been identified for implementation during the 2018-2019 program, measures will be taken.

CHDO Capacity Development – The MHC supports two non-profit housing organizations, and both are currently CHDO's. All are experienced and have the requisite capacity to succeed in their roles. No special development measures are therefore necessary. That said, MHC seeks additional opportunities to develop affordable housing and those could result in new CHDO recognition and support. The MHC is ready should that occur.

Expanding the Network of Partners – The Urban County (and the MHC) will continue efforts to strengthen existing and establish new relationships with service providers to expand and strengthen services in the community.

Sub-recipient Monitoring – The County and the MHC will continue to monitor and to assist sub-recipients and CHDO's in 2018 as required per the Uniform Grant Guidance found at 2 CFR 200. Monitoring will be performed through risk assessment and technical assistance will be provided based on the degree of

need.

Actions planned to enhance coordination between public and private housing and social service agencies

The Urban County and the Consortium regularly coordinates with service providers and housing providers by attending coordination meetings, participating in community-wide committees, and engaging local experts to recommend and provide programs for their target populations. Primarily this is done through the collaborative relationship with the area Continuum of Care.

Discussion

FAIR HOUSING

The County anticipates to address the following issues identified in the County's current Analysis of Impediments to Fair Housing during the period of July 1, 2018 - June 30, 2019: 1) Lack of Fair Housing Awareness, this activity will be funded with CDBG and HOME funds (combined budget \$5,000). In addition, the County will be providing CDBG funding to the Fair Housing Center of Metropolitan Detroit which provides counseling and referral programs, including housing discrimination complaint reception, investigation and resolution services and the provision of advice, counsel and referral services for other housing related inquiries.

MINORITY AND WOMEN'S BUSINESS ENTERPRISES

The County will also continue to encourage the use of minority and women's business enterprises (MBE/WBE) by including a provision in all development agreements. To ensure that W/MBE firms are aware of how the County bids contracts, the County will publish a notice each year in a newspaper of general circulation, indicating that Urban County bid opportunities (over \$35,000) are posted on MITN and that, if interested, they should register on MITN. This notice will include instructions on how to register with MITN.

MONITORING

Internal Monitoring (CDBG, HOME, & ESG)

- Timeliness of expenditures is monitored regularly through IDIS and the County's financial system to ensure compliance with HUD requirements; and
- The County will also use draw-down and supporting documentation for internal monitoring

purposes to track project implementation, quality, and accomplishments.

Subrecipient Monitoring (CDBG, HOME, & ESG)

Macomb County developed a Subrecipient Monitoring and Management Policy in compliance with the Uniform Grant Guidance found at 2 CFR 200. The purpose of this policy is to provide a consistent methodology for conducting risk analyses and monitoring evaluations for all applicable subrecipients.

Major steps include:

- Developing a pre-award risk-based evaluation system for program subrecipient pass-through awards;
- Documenting the process and recording the rationale for selecting subrecipients for monitoring;
- Rating and selecting subrecipients for monitoring; and
- Identifying monitoring objectives.

In addition to the steps outlined in this policy, staff will continue to conduct ongoing desk reviews of all subrecipient contract files. The reviews include but are not limited to:

- Closely monitoring procurement and labor compliance for all subrecipients during the time of procurement, contract award, and during project implementation.
- Review of all expenditures to determine if the expenditures are within the approved budget, if they support approved activities, and if costs are eligible.
- Contractual compliance, including compliance with applicable Federal rules and regulations, and with state and local standards.

HOME Rental Monitoring

- Tenant income will be recertified annually during the affordability period;
- Rents will be approved by the County annually;
- Owners will be required to submit annual certification that the units are suitable for occupancy;
- The County will conduct on-site unit inspections within 12 months of completion and at least every 3 years after; and
- The County will also review the financial condition of rental projects with 10 or more HOME units.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Following is an overview of specific requirements by the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	50,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	50,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Other forms of public investment include funds received by the CHDO include match in the form of

Annual Action Plan	80
2018	

donated materials, property, and labor, in addition to private investment such as the funds received by the CHDO from Thrivent Financial.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME program permits the use of funds for new construction and acquisition, rehabilitation, and resale of homes to income-eligible homebuyers. Assistance may be provided as a subsidy to the developer and/or down-payment assistance to the homebuyer.

The HOME program requires that all assisted properties remain affordable for a specific period of time based on the amount of HOME funds provided to the project. To accomplish this, the County must enforce with resale or recapture provisions, per 24 CFR 92.254. **The Macomb HOME Consortium uses the recapture provision for all homebuyer programs.**

The following provisions will apply to subrecipients, consortium members, CHDO's, or other entities that currently provide homebuyer assistance with HOME funds provided through the Macomb HOME Consortium (MHC):

- The length of the long term affordability:
- The amount subject to **recapture** is the direct subsidy received by the homebuyer. The subsidy includes the HOME investment that enabled the homebuyer to purchase the property.
- The MHC will require full repayment of the assistance provided to the homebuyer if the home is sold during the affordability period. However, if there are no net proceeds or insufficient proceeds to recapture the full amount of the HOME investment due, the amount subject to recapture will be limited to what is available from the net proceeds. Net proceeds are defined as the sales price minus superior non-HOME loan repayments and any closing costs.
- If the value of assisted home, upon completion, is greater than the HOME Homeownership Value limit, the home must be sold to the buyer for no more than the applicable limit. The **resale method** at 92.254(a)(5) must be used in this circumstance. If resale is used, the subsequent homebuyer must qualify as a low-income. The sales price may not exceed a price that is not affordable to households at 70% to 80% AMI and must be approved by the County. Other mechanisms to enhance affordability may include down-payment assistance or a second mortgage. Under resale the original homebuyer will receive a fair return on their investment. The original owner's investment may include down payment and/or closing costs made at the time of initial purchase; principal amortized on senior debt during ownership; and eligible capital improvements (improvements made to the structure of a major system over \$3,000 that was property permitted and inspected and that the actual cost can be documented with 3rd party receipts). The value of the owner's investment will be adjusted by using

the Housing Price Index.

- Written agreements will reflect the recapture (and when applicable, resale) requirement.
 - Affordability provision will be enforced through a recorded mortgage.
3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

In compliance with HOME requirements, the Macomb HOME Consortium includes appropriate affordability of units language in all contracts and mortgage notes for all homebuyer projects.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The Macomb HOME Consortium has not planned activities under 24 CFR 92.206(b) and therefore will not use HOME funds to refinance single family or multifamily housing debt during the 2018 program year.

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)

Macomb County's written standards for providing ESG assistance are provided as an attachment (see AD-26 Administration of the Annual Action Plan).

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Macomb Continuum of Care (CoC) / Macomb Homeless Coalition operate under a Coordinated Assessment model that provides for a consistent pre-screening and intake assessment of all clients presenting themselves for services within the Continuum. The agencies included in the coordination include emergency shelters, warming centers(s), transitional housing programs, permanent housing programs, the youth shelter and street outreach and those providing short term rental and financial assistance to very low income and homeless individuals and families.

Each location is trained on the use of the coordinated HMIS forms created specifically for County-wide assessment. Training of intake personnel and case managers takes place quarterly by the HMIS administrator. Case managers meet bi-monthly with Macomb Homeless Coalition Housing Resource Specialist to discuss goals, trends, client need, and process. Quarterly, the Executive Directors of the

participating organizations meet to discuss the coordinated assessment process and the training needs of their organizations.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Macomb County, through Macomb Community Action will administer Rapid Re-Housing and Homelessness Prevention Activities. The agency's CSBG will be used as matching funds.

The County issued a Notice of Funding Availability (NOFA) for Shelter Operations funding. The NOFA was made available through the Continuum of Care. To be eligible to apply under the NOFA, the service provider must have a physical presence in Macomb County and must serve the resident of the Macomb "Urban County" participating communities. Under the NOFA the County was allowed to reject incomplete submissions or accept proposals that meet the best interest of the County. All proposals that included the required items were considered by the review panel. The three member review panel consisted of a Macomb Community Action program staff member, a representative from a service provider, and a board member of the Continuum of Care. The selected ESG recipients, Macomb County Warming Center, Turning Point, and MCREST will be required to provide match for 100% of their total award amount in compliance with 24 CFR 576.201. Documentation to evidence match will be required prior to execution of a grant agreement.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The policy-making entity for the County is the Macomb County Board of Commissioners unless otherwise authorized. In order to comply with 24 CFR 576.405(a), staff has consulted with the Board of Directors from the Continuum of Care (CoC). The CoC's charter states that "the Board will be representative of the organizations and of projects serving homeless subpopulations and include at least one homeless or formerly homeless individual". In addition, Macomb Community Action staff attend monthly meetings held by the Continuum of Care in order to present and solicit input regarding ESG policies and funding decisions.

In order to encourage public comments from the homeless, a copy of the County's 2018 Annual Action Plan was provided to homeless shelters located in Macomb County. The County requested that each shelter post the plan in an area that is accessible to their clients through the end of the plan's public comment period. No comments were received from these locations.

5. Describe performance standards for evaluating ESG.

The process for evaluating ESG activities will involve a review of an array of data including: 1) agency budgets, 2) staff reports on prior year activities, 3) number of clients assisted by the agency, 4) review of exit data (housing and steps towards self-sufficiency) and 5) review of third party audits.

Note: The overall LMI benefit of 95% for this plan includes only the 2018 program year - 1 year certification

Additional HOME program information:

- **Fair Housing and Affirmative Marketing:** Agreements state that the Developer shall not discriminate based on race, religion, marital status, national origin, gender or disability status, and shall affirmatively market units to segments of the population least likely to apply, in conformance with 24CFR Part 92.351. For projects containing five or more HOME assisted units, the Developer will be required to submit an Affirmative Fair Housing Marketing Plan to the PJ (County) and include a description of their efforts to affirmatively market units to the MHC (County) annually.
- **HOME Affordable Homeownership Limits:** For homebuyer assistance or for rehabilitation of owner-occupied single family housing, the Macomb HOME Consortium follows the HOME affordable homeownership limits for the area as provided by HUD.
- **HOME Application Process:** Applications for HOME funded housing rehabilitation are available on the County's website and at the Macomb Community Action Office of Community Development. Applications are taken on a first-come, first-serve basis. The Macomb HOME Consortium does not currently have an applicant preference. CHDO project funding is allocated by the members of the MHC. The MHC does not plan on soliciting additional project proposal during the 2018 program year.

Attachments

Citizen Participation Comments

2018-03-07 10:03
2018-03-07 10:03



MACOMB GROUP

AFFIDAVIT OF PUBLICATION

2125 Butterfield Dr, Suite 102N • Troy MI 48064

MACOMB COMMUNITY ACTION
21885 DUNHAM RD

Ste 10

CLINTON TOWNSHIP, MI 48036

STATE OF MICHIGAN,
COUNTY OF MACOMB

Justin Denemy

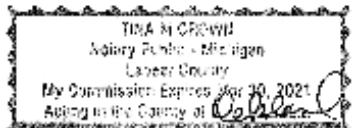
The undersigned Justin Denemy being duly sworn, the
he/she is the principal clerk of Macomb Daily, macomodaily.com, macombdaily.com2,
published in the English language for the dissemination of local or transmitted news
and intelligence of a general character, which are duly qualified newspapers, and the
annexed hereto is a copy of certain order, notice, publication or advertisement of:

MACOMB COMMUNITY ACTION

Published in the following edition(s):

Macomb Daily	03/06/18
macomodaily.com	03/06/18
macombdaily.com2	03/06/18

See back



Sworn to the subscribed before me this 7th March 2018

Tina M. Crown

Notary Public, State of Michigan
Acting in Oakland County

Advertisement Information

Client Id: 989285 Ad Id: 1534271 PO: Total: \$886.40

NOTICE OF PUBLIC HEARING

**2018 ANNUAL ACTION PLAN
MACOMB HOME COOPERATIVES (MHC) - HOME PROGRAM
URBAN COUNTY OF MACOMB - COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) &
EMERGENCY COLLUSIONS GRANT (ECG) PROGRAMS**

Macomb County will, on its own behalf, and that of the Macomb HOME Consortium, hold a public hearing at 8:00 a.m. on Thursday, March 22, 2018, to seek input for development of its 2018 Annual Action Plan. The public hearing will be held at the Macomb County Family Resource Center - Training Room located at 1000 N. Case, Mount Clemens, MI 48048.

The MHC HOME Program and Urban County of Macomb CDBG & ECG Programs.

The MHC comprised of the Urban County of Macomb, Glaze Township, and the Cities of Roselle and Farmington Heights, will receive at \$48,247 in 2018 HOME funding, and the Urban County of Macomb will receive \$1,018,878 in 2018 CDBG and \$1,000,000 in 2018 ECG funding from the U.S. Department of Housing and Urban Development.

Actual funding amounts were not available at time of publication. Funding amounts to be used in the future are estimated based on prior year allocations.

Member communities are listed below. These communities are members of the MHC but have their own CDBG programs. The County's HOME, ECG, and HOME programs cover all of these communities.

Amelia Village	Amelia Township	Brux Township	Denison
Chickadee Township	Franklin	Forest	Harwood Township
Leas Township	Madison Township	Montclair	Mount Clemens
New Baltimore	New Haven	Roy Township	Richmond
Richmond Township	Romco	Shelby Township	Utica
Washington Township	Clinton Township	Westerline	Stearns Heights

If you desire to comment but are unable to attend the public hearing, written comments will be accepted until 4:00 p.m. on Thursday, March 22, 2018. Comments concerning the Urban County of Macomb CDBG & ECG Programs can be submitted to: Macomb Community Action, Affili Community Development, 21885 Dunham Road, Suite 30, Clinton Township, MI 48035.

Comments concerning the MHC HOME funding may be submitted to: Macomb Community Action, Affili Community Development, 21885 Dunham Road, Suite 30, Clinton Township, MI 48035, to the Urban County of Macomb, 40700 Dwyer Park Rd., Clinton Township, MI 48035, to the Roselle Community & Economic Development Department, 29777 Grand Ave., Roselle, MI 48068, and to the City of Farmington Heights City Development Division, 40455 Olive Rd., Sterling Heights, MI 48312.

The County will make every reasonable effort to encourage the participation of minorities, non-English speaking persons, limited English speaking persons and persons with disabilities. Any individual requiring a reasonable accommodation in order to participate in the public hearing should contact Macomb's Community Action - Community Development at (586) 334-6000 at least two (2) days in advance of the hearing.

Walter A. Hackett
Macomb County Executive

Alfred A. Lawrence
Deputy County Executive

Published March 6, 2018



AFFIDAVIT OF PUBLICATION
2125 Butterfield Dr, Suite 102N • Troy MI 48064

MACOMB COMMUNITY ACTION
21885 DUNHAM RD

Ste 10

CLINTON TOWNSHIP, MI 48036

**STATE OF MICHIGAN,
COUNTY OF MACOMB**

Justin Denemy
Justin Denemy

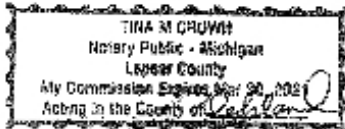
The undersigned _____, being duly sworn, the he/she is the principal clerk of Macomb Daily, macombdaily.com, macombdaily.com2, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

MACOMB COMMUNITY ACTION

Published in the following edition(s):

Macomb Daily	03/23/18
macombdaily.com	03/23/18
macombdaily.com2	03/23/18

See back



Sworn to the subscribed before me this 27th March 2018

Tina M. Crown

Notary Public, State of Michigan
Acting In Oakland County

Advertisement Information

Client Id: 988285	Ad Id: 1546066	PO:	Total: \$913.17
-------------------	----------------	-----	-----------------

**2018 ANNUAL ACTION PLAN
MACOMB HOME CONSORTIUM (MHC) - HOME PROGRAM
URBAN COUNTY OF MACOMB - COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) &
EMERGENCY SOLUTIONS GRANT (ESG) PROGRAMS**

The MHC comprised of the Urban County of Macomb, Clinton Township, and the City of Roseville and Sterling Heights, will receive \$1,345,847 in 2018 HOME funding, and the Urban County of Macomb will receive \$1,015,571 in 2018 CDBG and \$155,280 in 2018 ESG funding from the U.S. Department of Housing and Urban Development.

*Actual funding amounts were not available at the time of publication. Funding amounts included in this report are estimated based on prior year allocations.

Member communities are listed below. Those in bold print are members of the MHC but have their own CDBG programs. The County's CDBG, ESG, and HOME programs cover all other communities.

Amada Village	Amada Township	Brass Township	Center Line
Chestfield Township	Cadetteville	Freeze	Hartford Township
Lanex Township	Macomb Township	Memphis	Mount Clemens
New Baltimore	New Haven	Ply Township	Plymouth
Rosemond Township	Romeo	Shelby Township	Utica
Wasejaughn Township	Clinton Township	Washtenaw	Sterling Heights

AVAILABILITY FOR REVIEW AND COMMENT

The 2018 Annual Action Plan may be reviewed on-line at macomb.gov and at the Macomb Community Action Administration Office located at 21895 Durbin Road, Suite 10, Clinton Township, MI 48066, from 9:30 am to 5:00 pm weekdays through Tuesday, April 24, 2018. The Annual Action Plan may also be reviewed at the Clinton Township Planning Department, 40700 Romeo Park Rd., Clinton Township, MI 48038; the Roseville Community & Economic Development Department, 25777 Grand Ave., Roseville, MI 48066; and the City of Sterling Heights Development Division, 40555 Utica Rd., Sterling Heights, MI 48305.

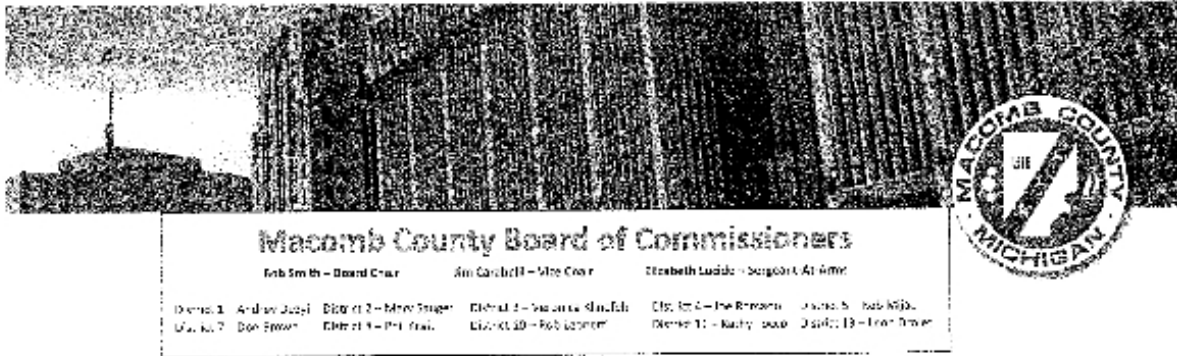
Comments regarding the 2018 Annual Action Plan will be accepted until 5:00 p.m., Tuesday, April 24, 2018, and may be submitted to Macomb Community Action, Attn: Community Development, 21895 Durbin Road, Suite 10, Clinton Township, MI 48066.

Comments concerning the 2018 MHC HOME Program may be submitted to Macomb Community Action, Attn: Community Development, 21895 Durbin Road, Suite 10, Clinton Township, MI 48066; the Clinton Township Planning Department, 40700 Romeo Park Rd., Clinton Township, MI 48038; to the Roseville Community & Economic Development Department, 25777 Grand Ave., Roseville, MI 48066; or to the City of Sterling Heights City Development Division, 40555 Utica Rd., Sterling Heights, MI 48305.

Mark L. Beckel
Macomb County Executive

Edward L. Longenecker
Deputy County Executive

Published: March 28, 2018



Macomb County Board of Commissioners

Rob Smith – Board Chair Jim Carabelli – Vice Chair Elizabeth Lucido – Sergeant At Arms

District 1 – Andrew Duzyj District 2 – Mike Singer District 3 – Veronica Klinfeld District 4 – Joe Romano District 5 – Bob Mijac
 District 6 – Don Brown District 7 – Phil Kraft District 8 – Rob Leonetti District 9 – Kathy Tocco District 10 – Leon Drolet

DATE/TIME: Wednesday, April 25, 2018, 7:00 PM
 COMMITTEE: Full Board
 COMMITTEE CHAIR/VICE CHAIR: Chair Smith, Vice Chair Carabelli
 COMMITTEE MEMBERS: Committee of the Whole
 LOCATION: 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043

MINUTES

1. Call to Order
The meeting was called to order at 07:00 p.m.
2. Pledge of Allegiance
3. Roll Call
Present: Leon Drolet, Phil Kraft, Robert Mijac, Rob Leonetti, Elizabeth Lucido, Joseph V. Romano, Don Brown, Bob Smith, Kathy Tocco, Jim Carabelli, Marv Sauger, Veronica Klinfeld, Andrew Duzyj
Absent:
Excused:
4. Invocation by Commissioner Romano
5. Adoption of Agenda
Motion to adopt the agenda dated Wednesday, April 25, 2018. THE MOTION PASSED.

Motioned by: Andrew Duzyj
Seconded by: Marv Sauger

Vote Summary: (13 - 0 - 0)
Aye - Andrew Duzyj, Marv Sauger, Veronica Klinfeld, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon Drolet
Nay - None
Abstain - None
5. Approval of Minutes

a) dated March 22, 2018

Motion to approve the minutes dated March 22, 2018. THE MOTION PASSED.

Motioned by: Don Brown

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Andrey Duzyj, Marv Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon Drolet

Nay - None

Abstain - None

7. Proclamation

a) Commending Marilyn Brown for Her Service as a Member of the Macomb County Community Mental Health Board

Motion to adopt a proclamation commending Marilyn Brown for her service as a member of the Macomb County Mental Health Board. THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Leon Drolet

Vote Summary: (13 - 0 - 0)

Aye - Andrey Duzyj, Marv Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon Drolet

Nay - None

Abstain - None

8. Green Advocate Award

Speakers

Ariella Sinistaj

9. 2018 Volunteer Recognition

a) 2018 Volunteers

b) 2018 Volunteer of the Year

Speakers

Dylan Rneker

10. Public Participation (Five minutes maximum per speaker, or longer at the discretion of the Chairperson, limited only to issues on the agenda)

None

11. Correspondence from Office of County Executive (none)

12. Government Operations Committee Recommendations

MINUTES -- PAGE 2

- a) Friend of the Court Advisory Committee
Executive appointment with Board concur
1 vacancy; 3-year term; vacated mid-term; current term to expire on December 31, 2019

Dawn Marie Prokopec

concur in the Executive's appointment of Dawn Marie Prokopec to the Friend of the Court Advisory Committee, 3-year term, vacated mid-term, through December 31, 2019.

- b) Macomb County Art Institute Authority
Executive appointment with Board concur
2 vacancies; 3 year terms; to expire on April 30, 2021

Jennifer Callans

Gene Klida

concur in the Executive's appointments of Jennifer Callans and Gene Klida to the Macomb County Art Institute Authority, 3-year terms, beginning May 1, 2018 through April 30, 2021.

Motion to adopt the Government Operations Committee recommendations. THE MOTION PASSED.

Motioned by: Don Brown

Seconded by: Rob Mijac

Vote Summary: (13 - 0 - 0)

Aye - Andrey Duzyj, Mary Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucio, Rob Leonetti, Kathy Tucco, Bob Smith, Leon Drolet

Nay - None

Abstain - None

13. Finance Committee Recommendations

- a) Bypass Item
2018 Equalization Report
approve the 2018 Equalization Report as prepared and submitted by the Equalization Department.
- b) 2018 Annual Action Plan
approve the 2018 Annual Action Plan to accept federal grant funds.



- c) **Budget Amendment: Macomb Community Action - Michigan Enrolls Program**
approve a FY 2018 budget amendment to decrease Macomb Community Action's Children and Family Services line item in the amount of \$45,427.23 due to termination of the Michigan Enrolls funding.

Further, if this is a budget action, it addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) **Budget Amendment: Macomb Community Action - Trauma Smart Grant**
approve a FY 2018 budget amendment to Macomb Community Action's Children and Family Services Trauma Smart funding in the amount of \$100,000 due to a grant received from the Head Start innovation Fund of the Community Foundation for Southeast Michigan to support the expansion of an effort to become a trauma-informed community, through further implementation of the Trauma Smart model.

Further, if this is a budget action, it addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) **Budget Amendment: Public Works**
approve a FY 2018 budget amendment for Public Works in the amount of \$29,569 by increasing Salaries and Wages expenses with a corresponding increase to Charges for Services revenue in order to fund one part-time SCADA Operation and increase the salary of the SCADA Manager from 06/01/2018 to 12/31/2018.

Further, if this is a budget action, it addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) **Contract: Hutch Paving, Inc. - 2018 Paving Project**
approve the contract with Hutch Paving, Inc. to complete the 2018 paving project to commence upon contract execution and to be completed by April 23, 2018 in the amount of \$474,900 for Facilities and Operations. Funding is available in the FY 2018 Capital Plan.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

- g) **Contract: MDOT - Resurface North Avenue near 32 Mile, 33 Mile and Orme**
approve the contract with the Michigan Department of Transportation to resurface North Avenue from 960 feet north of 32 Mile to 1,465 feet north of 33 Mile Road, and 32 Mile Road from Orme to 2,830 feet east at an estimated cost of \$335,300, approximately \$268,200 is to be covered by federal funding and the approximate remainder of \$67,100 to be covered by the Department of Roads Construction Budget.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

MINUTES – PAGE 4

- h) **Contract: Rauhorn Electric, Inc. - New Traffic Signal at Mound Road and Center Drive**
approve the contract with Rauhorn Electric, Inc. to install a new traffic signal at Mound Road and Center Drive, to be completed by July 31, 2018, in the amount of \$103,944.73 for Roads. Funding is available in the FY 2108 Roads Budget.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

- i) **Contract: R. S. Contracting, Inc. - 2018 Longitudinal Pavement Marking Program**
approve the contract with R. S. Contracting, Inc. to complete the 2018 longitudinal pavement marking program to be completed by July 31, 2018 in the amount of \$394,097 for Roads. Funding is available in the Department of Roads Construction budget.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

- j) **Cost Share Agreement: Macomb Township - Reconstruction and Widening of 23 Mile Road from North Avenue to Card**
approve the cost share agreement outlining the cost participation between Macomb Township and the Macomb County Department of Roads for reconstruction and widening of 23 Mile Road from North Avenue to Card in the amount of \$875,000. This is a 50/50 cost share between the township and the county. Funding is available in the FY 2018 Roads Construction Budget.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

- k) **Bypass Item**
Cost Share Agreement - Sterling Heights - Rehabilitate Schoenherr Road from 15 Mile Road to Metropolitan Parkway
approve the cost share agreement outlining the cost participation between Sterling Heights and the Macomb County Department of Roads to rehabilitate Schoenherr Road from 15 Mile Road to Metropolitan Parkway in the estimated amount of \$3,872,000 with \$3,517,200 expected to be covered with federal funding and the remaining balance split 50/50 between the County and the City, at a cost of approximately \$177,450 each. Funding is available in the FY 2018 Road Construction Budget.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

- l) **Bypass Item**
Cost Share Agreement: Sterling Heights - Resurface Van Dyke Avenue from Clinton River Bridge to Canal Road
approve the cost share agreement outlining the cost participation between Sterling Heights and the Macomb County Department of Roads for the resurfacing of Van Dyke Avenue from Clinton River Bridge to Canal Road. The County-owned section costs total \$334,251, which will be shared 75% by the County and 25% by Sterling Heights.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

- m) **Budget Amendment: Sheriff's Office - Medical Marijuana Operation and Oversight Grant 2018**
approve a FY 2018 budget amendment to increase the Sheriff's Office Medical Marijuana Operation and Oversight Grant in the amount of \$284,827.78 due to an award from the State of Michigan Department of Licensing and Regulatory Affairs to be used for the Sheriff's Enforcement Team (S.E.T.) to receive training and equipment that will allow them to ensure compliance of the Michigan Medical Marijuana Act in Macomb County.

Further, if this is a budget action, it addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. A copy of the Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- n) **Budget Amendment: Sheriff and Community Corrections - 2016 and 2017 Edward Byrne Memorial Justice Assistance Grant (JAG)**
approve the following budget amendments due to the award of the Edward Byrne Memorial Justice Assistance Grant (JAG) to be used for computers and redaction software in the Sheriff's Office and treatment and testing of offenders for Community Corrections.

2017 - \$23,840:
\$11,920 to Sheriff's Office
\$11,920 to Community Corrections

2016 - \$ 25,976
\$12,988 to Sheriff's Office
\$12,988 to Community Corrections

Further, if this is a budget action, it addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. A copy of the Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- a) Settlement Agreement: Macomb County Circuit Court Case No. 17-001689-NO
concur with the recommendation of Corporation Counsel in the settlement of Macomb County
Circuit Court Case No. 17-001689-NO.

A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of County Executive.

Motion to adopt the Finance Committee recommendations. THE MOTION PASSED.

Motioned by: Rob Leonetti
Seconded by: Elizabeth Lucido

Vote Summary: {13 - 0 - 0}
Aye - Andrey Duzyj, Marv Sauger, Veronica Klinafelt, Joseph V. Romano, Robert Mijac, Jim
Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon
Drolet
Nay - None
Abstain - None

14. Resolutions

- a) 18-1341: Approving Language for a Macomb County Public Transportation Millage to Appear on
the August 7, 2018 Ballot / SMART

**Motion to adopt Resolution 18-1341: Approving Language for a Macomb County Public
Transportation Millage to Appear on the August 7, 2018 Ballot. THE MOTION PASSED.**

Motioned by: Veronica Klinafelt
Seconded by: Marv Sauger

Vote Summary: {8 - 5 - 0}
Aye - Andrey Duzyj, Marv Sauger, Veronica Klinafelt, Robert Mijac, Elizabeth Lucido, Rob Leonetti,
Kathy Tocco, Bob Smith
Nay - Joseph V. Romano, Jim Carabelli, Don Brown, Phil Kraft, Leon Drolet
Abstain - None

- b) 18-1421: Designating Public Fund Depositories in Compliance with Act 40 Public Acts of 1932 as Amended

Motion to adopt Resolution 18-1421: A Resolution Designating Public Fund Depositories in Compliance with Act 40 Public Acts of 1932 as Amended. THE MOTION PASSED.

Motioned by: Don Brown

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Andrey Duzyj, Marv Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon Drolet

Nay - None

Abstain - None

- c) 18-1477: To Amend Resolution #17-500 Establishing Older Adults Advisory Committee

Motion to adopt Resolution 18-1477: To Amend Resolution #17-500 Establishing Older Adults Advisory Committee. THE MOTION PASSED.

Motioned by: Jim Carabelli

Seconded by: Marv Sauger

Vote Summary: (13 - 0 - 0)

Aye - Andrey Duzyj, Marv Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon Drolet

Nay - None

Abstain - None

- d) 18-1505 Urging the Michigan Department of Environmental Quality to Reconsider the Nestle Water Permit

Motion to adopt Resolution 18-1505: Urging the Michigan Department of Environmental Quality to Reconsider the Nestle Water Permit. THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Elizabeth Lucido

Vote Summary: (12 - 1 - 0)

Aye - Andrey Duzyj, Marv Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli, Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith

Nay - Leon Drolet

Abstain - None

MINUTES – PAGE 8

15. New Business

Speakers

Elizabeth Lucido
Veronica Klinefelt
Bob Smith

16. Public Participation (Five minutes maximum per speaker or longer at the discretion of the Chairperson)

Speakers

John Shapka, Corporation Counsel
Mark Miller, 26904 Pontchartrain, Harrison Township
Eugene Gruesbeck 48613 Lakeview Circle Shelby Township
Connie Miller, Harrison Township
Rick Mitchell 7073 Palms Road Fair Haven
Steve Carpenter, 31045 Sudbury Farmington Hills Michigan
Yo-anda Butts, Clinton Township
Louise E Bertolini, 23621 Stranger Dr., Apt #1, Clinton Township

17. Adjournment

Motion to adjourn the meeting at 8:40 p.m. THE MOTION PASSED.

Motioned by: Andrey Duzyj

Seconded by: Leon Drolet

Vote Summary: {13 - 0 - 0}

Aye - Andrey Duzyj, Marv Sauger, Veronica Klinefelt, Joseph V. Romano, Robert Mijac, Jim Carabelli,
Don Brown, Phil Kraft, Elizabeth Lucido, Rob Leonetti, Kathy Tocco, Bob Smith, Leon Drolet

Nay - None

Abstain - None

X

Bob Smith
Board Chair

X

Karen A. Spranger
County Clerk

2018 ANNUAL ACTION PLAN PUBLIC HEARING

MARCH 22, 2018

10:00 AM - 12:00 PM

SIGN-IN SHEET

10:00 AM - 12:00 PM

1. Jaquelyn Theriot Merakant - Macomb Homeless Coalition
2. Dawn Calmer - Macomb County CDC
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

2018 ANNUAL ACTION PLAN
PUBLIC HEARING NOTES – MARCH 22, 2018

The public hearing opened at 10:42 am

The public hearing had two attendees. One representative was from the Macomb Homeless Coalition and the other from the Macomb County Continuum of Care (CoC). The representative from the CoC wanted to make sure that the CoC's recommendation for the use of the County's ESG funds would be included in the plan. County staff responded that yes, the CoC's recommendation would be included in the plan.

Both attendees commented that the public hearing was helpful to them for understanding the Action Plan process.

No other comments or questions were received.

The public hearing closed at 10:55 am

**Citizen Participation Plan for the
Community Development Block Grant (CDBG) Program
Housing Investment Partnerships Act (HOME) Program
Emergency Solutions Grant (ESG) Program
Macomb Urban County/Macomb HOME Consortium**

This Citizen Participation Plan (CPP) was written and adopted in conformance with the U.S. Department of Housing and Urban Development (HUD) requirements of 24CFR Part 91, Subpart B, which govern the preparation of Consolidated Plans (Con Plan), Annual Action Plans (AAP), Assessment of Fair Housing (AFH) and the Consolidated Annual Performance Report (CAPER) for the Urban County of Macomb (County), and the Macomb HOME Consortium (MHC).

1. Purpose: The CPP has several objectives, including:

- a. adequately informing citizens (including minority, non-English speaking, disabled, lower-income, and those likely to be affected by program activities) so that they can knowledgeably participate in program planning and development; and can review performance for the programs covered.
- b. soliciting views and opinions from the public and community stakeholders, including housing providers, non-profit service agencies, local communities, regional planning entities, and the State of Michigan concerning housing and community development needs, particularly as they relate to lower-income residents.
- c. coordinating program development and delivery between public and private entities which provide housing and human services, and between units of government concerning area-wide issues.
- d. informing citizens of the processes followed in developing and managing the programs covered by the CPP.

2. Encouragement of Citizen Participation

- a. Citizens are encouraged to participate in the development and implementation of the AFH, Con Plan and AAP, in amendments thereto, and in the CAPER. At a minimum, the Con Plan, AAP, CAPER and AFH will be posted on the County's website for citizen review and possible input.
- b. Attention is given to lower-income persons, particularly those living in slums or in blighted neighborhoods, in predominantly lower-income neighborhoods, and in other areas where CDBG, HOME and other community development funds are likely to be proposed for use. "Predominantly low- and moderate income neighborhood" is defined by the County as any census tract block groups located within the jurisdiction of the Urban County CDBG program and the MHC in which at least 51% of the residents have incomes that qualify as low to moderate-income. Reasonable actions will be taken to encourage participation by citizens, including minority, disabled and non-English speaking persons. Actions may include, but are not limited to, surveys, outreach meetings, public hearings, and community reports and plans.
- c. The County will collaborate with public housing commissions and with owners and managers of assisted housing developments within the MHC jurisdiction, to facilitate participation by public and assisted housing residents (including any resident advisory boards, resident councils, and resident management corporations). The County will also encourage participation of other low-income residents of targeted revitalization areas in which public and assisted housing is located for the purposes cited above.
- d. The County will inform housing commissions of Con Plan objectives, AAP activities, AFH objectives and CAPERs, particularly as they relate to their developments and the surrounding areas so that they can make this information available at their annual public hearing required for their Agency Plans and Comprehensive Grant programs if, and as, applicable.

e. The County will take reasonable steps to encourage participation of local and regional institutions, the Continuum of Care and other organizations (including businesses, developers, non-profit organizations, philanthropic organizations and community and faith based organizations).

3. Citizen comment on the Citizen Participation Plan and Amendments

The County will make this CPP public, by posting it on the County's website, thereby providing citizens including those with disabilities, opportunity to review and comment on this CPP, and any future related amendments. Citizens will be provided thirty (30) days to comment on the CPP and any future related amendments to the CPP. A public hearing will be conducted for any amendment to the CPP. A notice (including the date, time, and location for the hearing) will be published at least 15 days prior.

4. Dissemination of Information

The Con Plan is a strategic plan effective for a 3 – 5 year period of time, which sets forth a detailed analysis of housing and community development conditions and needs within the 24 community jurisdiction of the MHC. It also sets forth priority goals and objectives to guide the applicable Programs during the effective period. The County will therefore provide the following information to citizens and stakeholder organizations, for their informed participation in the development of the Con Plan, and AAP, and substantial amendments thereto:

- The amount of assistance to be received (including anticipated grant amounts and program income expected);
- The range of activities that may be undertaken, including the estimated amount of funds that will benefit low- and moderate-income persons; and
- How it plans to minimize displacement of persons, and assist any displaced persons, specifying the types and levels of assistance to be made available by itself or by other legally-responsible entities, even if no displacement is expected.

a. General information, including a summary of the Con Plan and/or AAP (and proposed AFH, as applicable) will be disseminated in the public notice announcing the date(s), time(s) and venue(s) of the hearing(s). Detailed information is available on the websites of the County and individual MHC member communities (when applicable), and will also be provided at the hearing(s) for those who attend.

b. The County will implement the general requirements outlined in Item 'a' above by:

- Publishing a notice of the pending Public Hearing, Con Plan, AAP, AFH, and CAPER, in a newspaper of general circulation, to provide citizens, public agencies, and other interested parties knowledge of the action, and to direct them to the appropriate website for detailed information, including the draft document. The notice will also advise the public that a copy is available for review at the County offices. Finally, the notice will advise the public of its right to (and how to) submit comments.
- Placing the Con Plan, AAP, CAPER, and AFH on the County's website, along with other program information concerning funding amount(s), eligibility, compliance with program requirements, and other pertinent information.
- Making copies of the proposed Con Plan, AAP, AFH and CAPER available for review at the administration office of Macomb Community Action, the Clinton Township Municipal Building, the City of Roseville City Hall, the City of Sterling Heights City Hall and, when appropriate, area libraries and other public places. One free copy of these documents will be provided to citizens and groups upon request.
- Providing thirty (30) days for public comment after public notice of the proposed Con Plan and/or AAP and AFH has been published in a newspaper of general circulation.
- Providing fifteen (15) days of public comment after public notice of the CAPER has been published in a newspaper of general circulation.
- The County will make every reasonable effort to encourage the participation of minorities, non-English speaking persons, limited English proficiency persons and persons with disabilities. Efforts may include, but are not limited to, making reports available in a format that is accessible

to persons with disabilities (e.g., providing oral, Braille, electronic, or large print copies for the visually impaired); providing translation of notices and vital documents; and translation services at public hearings. Such requests will require at least a five (5) working day notice so that adequate arrangements can be made.

- The County will provide Public Housing Authorities (PHA) with information about its Con Plan activities, and the AFH and Affirmatively Furthering Fair Housing (AFFH) strategy, as applicable, related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA plan.
- AFFH requirement, as applicable. As soon as feasible, after the start of the public participation process, the County will make available the HUD-provided data and any other supplemental information that will be incorporated into the AFH to residents, public agencies, and other interested parties by providing a link on the County's website that cross-references the data on HUD's website.

5. Public Hearings

In order to encourage informed participation two (2) public hearings per year will be held to obtain resident's views and to respond to proposals and questions. The hearings will be held at two different stages of the program year. These hearings will address housing and community development needs, development of proposed activities, proposed use of funds, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH, and to review program performance. The County will meet this requirement by holding one public hearing during development of the Con Plan and/or AAP (or the AFH, as applicable). The second public hearing will be for the purpose of reporting program performance prior to submission of the County's Consolidated Annual Performance Evaluation Report (CAPER).

a. Development of the Con Plan:

There will be one public hearing for citizens, and 2 additional focus group meetings with housing, social service, and health agencies, concerning the Con Plan and other basic program requirements. Information concerning funding projections over the life of the Con Plan, the County's plan to minimize displacement and assist any displaced person, and general activity information, will be provided. The major goal will, however, be to obtain views concerning community needs and incorporate them in the Con Plan.

- There will be two focus group meetings: one for housing providers, including housing commissions, and one for social service and health agencies, both of which will include any relevant community and faith-based organizations. These meetings will occur before the preliminary Con Plan is drafted, so that the views aired may be considered for incorporation.

The public hearing will occur before the Con Plan is published for public comment and submitted for review and approval by the County's Board of Commissioners. This hearing will occur simultaneously with presentation of the County's AAP. MHC members will hold their own hearings in compliance with their own CPP.

b. Development of the Annual Action Plan

Each year, the County must prepare an AAP (outlining strategies, actions, and activities to be undertaken during the coming year) for its CDBG, HOME, ESG, and any special program allocations coming from HUD. The AAP must be developed in consultation with citizens and stakeholders, and at least one public hearing will occur before the plan is published for public comment (MHC members are responsible for developing their CDBG AAP's). There are 21 local communities in the Urban County. CDBG funds are allocated to each community which develops its own program in conformance with law and regulation, and in conformance with the Con Plan. Macomb County and the MHC member communities must develop uses for HOME funding as well.

The 21 local communities in the Urban County CDBG program will meet this requirement in the following manner:

- A general community meeting will be held early in the planning cycle. Communities receive essential program information, and are encouraged to ask questions and discuss concerns at this time.
- Each community will conduct its own public hearing to solicit citizen views on activities, and to provide eligibility, funding and other information essential to inform participation. These hearings will occur prior to the community submitting its application for funding to the County. Each community must provide its residents with a 15 day notice of the public hearing in a manner in which will result in informed comment (publication, physical posting at local government offices, and/or website posting).
- The County level public hearing will be held before the proposed AAP is published for public comment, prior to its submission for review and Board of Commissioner adoption. This hearing will be coincident with that for the Con Plan, when appropriate.

c. Development of the Assessment of Fair Housing

To obtain the views of the community on AFH-related data and affirmatively furthering fair housing in the jurisdiction's housing and community development programs, the County will hold one public hearing prior to publishing the AFH for public comment.

d. Amendments to the Con Plan or AAP

The County may find it necessary to amend its Con Plan or AAP, due to exigency or to further Con Plan or AAP goals and activities. Sometimes one or several such changes may substantially (defined below) alter the Plan(s) to such an extent that public input is required. The County has therefore established the following criteria to establish a threshold to require further public participation.

Definition of Substantial Amendment:

- Consolidated Plan: Any significant change in priorities, goals and objectives (e.g. new addition or deletion of existing) outlined in the Con Plan.
- Annual Action Plan: One, or several cumulative activity changes, equal to 20% of any year's grant funding, or any change that would significantly affect the outcomes of the Con Plan or AAP as approved by HUD. Change, as defined, affects the size, scope, location, or beneficiaries of activities. MHC members will follow their own citizen participation plans for changes to their CDBG program.

e. Revising an accepted Assessment of Fair Housing

An AFH previously accepted by HUD must be revised and submitted to HUD for review under the following circumstances:

- A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.), in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's

jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or

- Upon HUD's written notification specifying a material change that requires the revision.

Revisions to an AFH, as described in this section, are subject to community participation. The County will follow the notice and comment process applicable to Con Plan substantial amendments provided in the previous section.

f. **Citizen Notification:** Citizens will have reasonable notice and opportunity to comment on the Con Plan, and AAP (or the final AFH as applicable) or any substantial amendment or revisions to the same: 1) a public notice explaining the nature of, and reasons for, the amendment or revision and, 2) a public hearing. Citizens will be directed to the website of the County or (for HOME) the MHC member communities (when applicable) for detailed information. The notice will be published in a newspaper of general circulation, and will advise the public of the date, time and venue for the hearing. Citizens will be provided at least thirty (30) days for public comment before such amendments are implemented or the revision to HUD is submitted to HUD for review.

g. **Consideration of Comments Received:**

The County and MHC member communities will consider any comments or views received (oral, written or electronic), as they pertain to the Con Plan, and AAP (or the final AFH as applicable) or any substantial amendment or revisions to the same. A summary of comments and how they were considered will be attached to the Con Plan, and AAP (or the final AFH as applicable) in conformance with HUD regulations.

6. Performance reports

The County will provide citizens with reasonable notice and an opportunity to comment on program performance before submission of the CAPER. Each member of the MHC will follow its own CPP for its CDBG program. For purposes of the County's CDBG program and the MHC HOME programs, the following applies:

a. Reasonable notice will be provided through notice in a newspaper of general circulation, indicating where the report may be reviewed, and notifying the public that a public hearing will be held for the purpose of evaluating Program performance. The Notice will indicate that the CAPER may be reviewed on the County's website. This Notice will be published at least fifteen (15) days before the Public Hearing. Citizens will be provided at least fifteen (15) days for public comment after public notice of the CAPER has been published in a newspaper of general circulation. The public comment period and public hearing will be conducted prior to submission of the CAPER to HUD.

b. The County and, when appropriate, MHC member communities, will consider written, electronic, and oral comments received before CAPER submission. A comment summary will be attached to the report, along with a narrative explanation of how they were considered.

7. Meetings

The County will inform citizens of the dates and locations for public hearings and meetings through public notices which will appear in a newspaper of general circulation at least fifteen (15) days in advance of the event. Times and locations for meetings will be convenient to potential and actual beneficiaries. Meeting notices will include information related to requests for reasonable accommodations, in accordance with section 504 of the Rehabilitation Act of 1973 and the regulations at 24 CFR part 8, and the Americans with Disabilities Act and the regulations at 28CFR parts 35 and 36 as applicable.

8. Availability to the Public

All Plans, Amendments, and Reports covered by this CPP will be available to the public, including persons with disabilities, at Macomb Community Action, located at 21885 Dunham Road Suite 10.

Clinton Township, MI 48036. They will also, when appropriate, be available at the Clinton Township Planning Department, at 40700 Romeo Plank Rd., Clinton Township MI, 48035, at the City of Roseville City Hall, 29777 Gratiot Avenue, Roseville MI, 48065, and at the City of Sterling Heights Development Division, 40555 Utica Rd., Sterling Heights MI, 48314. These documents will also be posted online at the websites of the County and MHC member communities.

9. Access to Records

All plans (Con Plan and/or AAP, and AFH) including amendments and revisions, reports (CAPER), use of assistance under the programs covered by this Plan and documents related to the use of assistance under the program covered by this Plan (except for portions covered by Federal and State privacy statute) are public and are therefore available for review by citizens, public agencies, and other interested parties. Any person or entity may obtain these documents and records, for the preceding five years, by filing a written request with, or calling the County at 586/466/8256 (Urban County and MHC), the Planning Department at 586/286/9325 (Clinton Township CDBG and Clinton Township HOME projects), the Community Development Department at 586/447/4606 (Roseville CDBG and Roseville HOME projects), and the Development Division at 586/446/2724 (Sterling Heights CDBG and Sterling Heights HOME projects). Five (5) days advance notice is required.

The County will make every reasonable effort to encourage the participation of minorities, non-English speaking persons, limited English proficiency persons and persons with disabilities. Efforts may include, but are not limited to, making reports available in a format that is accessible to persons with disabilities (e.g., providing oral, Braille, electronic, or large print copies for the visually impaired); providing translation of notices and vital documents, and translation services at public hearings. Such requests will require at least a five (5) working day notice so that adequate arrangements can be made.

10. Technical Assistance

Groups representing lower-income persons may receive help so that they may develop funding proposals under any of the programs covered by the Con Plan. The County will provide basic levels of assistance so that the group will be able to make informed decisions regarding its ideas for funding. No monetary assistance will be provided. MHC members will follow their citizen participation plans in matters pertaining to their CDBG programs.

11. Complaints

The Urban County (and its 21 participating communities) will substantively respond in writing to oral and written questions and complaints pertaining to the Con Plan, AAP, Amendments AFH (including revisions) Environmental Reviews Records, Requests for the Release of Funds and the CAPER in a timely manner, usually within fifteen (15) working days, where practicable. MHC members will follow their citizen participation plans in matters pertaining to their CDBG programs.

12. Use of Citizen Participation Plan

The County will follow the measures outlined in this Plan, except in cases of public exigency, or unless otherwise instructed by HUD. MHC members will follow their citizen participation plans in matters pertaining to their CDBG programs.

13. Responsibility for Development and Implementation

Nothing in this Plan restricts the responsibility or authority of the Urban County, its participating communities, or MHC member communities in Program Development and Implementation. This provision does not apply to the CDBG programs of Clinton Township, Roseville and Sterling Heights.

Macomb County Community Development

Emergency Solutions Grant

Homeless Prevention Policy and Procedures

December 2017

Emergency Solutions Grant (ESG) Program

HOMELESS PREVENTION (HP)	
Eligibility	
<p>To receive ESG homeless prevention assistance, an individual or family must demonstrate at initial evaluation that it is homeless (categories 2,3 and 4) or at-risk of homelessness (categories 1,2 and 3). Please see 24 CFR 576.2 for definitions.</p> <p>Homeless service providers agree to only accept referrals from central intake and refer all households seeking assistance to central intake for assessment. Coordination among homeless service providers with central intake allows for consistent assessment and community targeting.</p>	
Determining Eligibility	
<p>ESG recipients and subrecipients must conduct initial evaluations for all households. To receive ESG assistance, a program participant's initial evaluation must demonstrate eligibility based on:</p> <ul style="list-style-type: none"> • Income. The program participant's household annual income must be below <u>30% (AMI)</u>. • Lack of resources and support networks. The program participant's household must lack sufficient resources and support networks that would prevent them from moving into an emergency shelter, living in a place not meant for human habitation or other places described in Category 1 of the homeless definition. • Need. The recipient or subrecipient must determine the amount and type of assistance that the individual or family will need for housing stability or to remain in permanent housing. 	
Need and Continued Eligibility	
<p>ESG recipients and subrecipients must conduct regular re-evaluations, at least every 3 months, of program participants receiving HP assistance. To continue to receive ESG assistance, a program participant's re-evaluation must demonstrate eligibility based on:</p> <ul style="list-style-type: none"> • Income. The program participant's household annual income must be less than or equal to <u>30% (AMI)</u>. • Lack of resources and support networks. The program participant's household must continue to lack sufficient resources and support networks to retain housing without ESG assistance. • Need. The recipient or subrecipient must determine the amount and type of assistance that the individual or family will need for housing stability or to remain in permanent housing. 	
Financial Assistance Guidelines	
Type of Assistance	Guidance
Rental Arrearages	<ul style="list-style-type: none"> • Not to exceed three (3) months • Not to exceed \$2,000 per household

	<ul style="list-style-type: none"> Any combination of three (3) types of rental assistance must not exceed twenty-four (24) months during any three year period
Rental Application Fees	<ul style="list-style-type: none"> May pay for rental housing application fee
Short-Term Rental Assistance	<ul style="list-style-type: none"> Not to exceed three (3) months Not to exceed \$3,500 per household for this category Cannot be used with other subsidies Any combination of three (3) types of rental assistance must not exceed twenty-four (24) months during any three (3) year period
Medium-Term Rental Assistance	<ul style="list-style-type: none"> Four (4) – Eight (8) months assistance Not to exceed \$7,500 per household per household for this category Households are required to pay 30% of their gross monthly income or 10% of their net monthly income, not to exceed the highest of either of the two towards rent. Any combination of three (3) types of rental assistance must not exceed twenty-four (24) months during any three (3) year period
Security Deposit	<ul style="list-style-type: none"> Not to exceed 1.5 times the monthly rent not to exceed \$1,500
Last Month's Rent	<ul style="list-style-type: none"> May be paid at the time of security deposit and first month's rent, if required to obtain rental unit Cannot exceed one (1) month's rent Must be included in calculating total rental assistance which must not exceed twenty-four (24) months during any three (3) year period
Moving Costs	<ul style="list-style-type: none"> May be paid for cost of truck rental, hiring a moving company or temporary storage fees for up to three (3) months Payment for temporary storage fees in arrears is not eligible. Participant must be receiving assistance for services and not have moved into permanent housing to receive assistance with temporary storage fees
Utility Deposit	<ul style="list-style-type: none"> Eligible services include: gas, electric, water & sewer \$250 per service not to exceed \$1,000 One (1) time assistance limit for this category
Utilities	<ul style="list-style-type: none"> Proof of ability to make future payments required in order to receive utility assistance. Eligible services include: gas, electric, water & sewer Not to exceed \$2,000 per household Not to exceed twelve (12) months per household per service including six (6) months arrearages per service within any three (3) year period.
Case Management	<ul style="list-style-type: none"> Not to exceed thirty (30) days during the period the participant is seeking permanent housing and can't exceed twenty-four (24) months during the period the participant resides in the permanent housing
Rental Assistance Overview	
Housing Standards	<ul style="list-style-type: none"> Units must pass HUD Habitability Standards.
Lead-Based Paint Requirements	<ul style="list-style-type: none"> A lead-based paint visual assessment, performed by an inspector trained in visual assessment for deteriorated paint surfaces in accordance with HUD standards is required when a child under the age of 6 will be residing in a unit that was constructed before 1978. Must comply with LBP Poisoning Prevention Act of 1973 and applicable regulations found at 24 CFR 35, Parts A, B, H, J, K, M and R.

Fair Market Rent (FMR)	<ul style="list-style-type: none"> Rental assistance may cover up to the FMR for a unit unless the program requires a household contribution towards monthly housing expenses. Please see ESG policies for a complete set of requirements.
Rent Reasonableness	<ul style="list-style-type: none"> Units must comply with County rent reasonableness standards. Please see ESG policies for a complete set of requirements.
Lease Requirements	<ul style="list-style-type: none"> A written lease between the owner and the program participant is required for assistance. The only exception to the written lease requirement is in the case of rental assistance provided solely for rental arrears.
Rental Assistance Agreement	<ul style="list-style-type: none"> A rental assistance agreement between the subrecipient and owner/property manager is required for assistance. The agreement must comply with 24 CFR 576.106, Part E.

***The limits of assistance apply to the total assistance an individual receives either as an individual or as part of a family.**

Macomb County Community Development

Emergency Solutions Grant

Rapid Rehousing Policy and Procedures

December 2017

Emergency Solutions Grant (ESG) Program

RAPID RE-HOUSING (RRH)
Eligibility
<p>To receive ESG rapid re-housing assistance, an individual or family must demonstrate at initial evaluation that it is literally homeless (referred to as Category 1 in the Homeless Definition Final Rule). An individual or family is defined as "literally homeless" if (1) living in a public or private place not meant for human habitation, (2) living in a temporary shelter, which includes congregate shelters and transitional housing, or (3) exiting an institution where the individual or family has resided for 90 or fewer days and was living in shelter or in a place not meant for habitation before entering the institution.</p> <p>Homeless service providers agree to only accept referrals from central intake and refer all households seeking assistance to central intake for assessment. Coordination among homeless service providers with central intake allows for consistent assessment and community targeting.</p>
Need and Continued Eligibility
<p>ESG recipients and subrecipients must conduct regular re-evaluations, at least annually, of program participants receiving RRH assistance. To continue to receive ESG assistance, a program participant's re-evaluation must demonstrate eligibility based on:</p> <ul style="list-style-type: none">• Income. The program participant's household annual income must be less than or equal to <u>30% (AMI)</u>.• Lack of resources and support networks. The program participant's household must continue to lack sufficient resources and support networks to retain housing without ESG assistance.• Need. The recipient or subrecipient must determine the amount and type of assistance that the individual or family will need to (re)gain stability in permanent housing.

Financial Assistance Guidelines	
Type of Assistance	Guidance
Rental Arrearages	<ul style="list-style-type: none"> • Not to exceed three (3) months • Not to exceed \$2,000 per household • Any combination of three (3) types of rental assistance must not exceed twenty-four (24) months during any three year period
Rental Application Fees	<ul style="list-style-type: none"> • May pay for rental housing application fee
Short-Term Rental Assistance	<ul style="list-style-type: none"> • Not to exceed three (3) months • Not to exceed \$3,500 per household for this category. • Cannot be used with other subsidies • Any combination of three (3) types of rental assistance must not exceed twenty-four (24) months during any three (3) year period
Medium-Term Rental Assistance	<ul style="list-style-type: none"> • Four (4) – Eight (8) months assistance • Not to exceed \$7,500 per household per household for this category. • Households are required to pay 30% of their gross monthly income or 10% of their net monthly income, not to exceed the highest of either of the two towards rent. • Any combination of three (3) types of rental assistance must not exceed twenty-four (24) months during any three (3) year period
Security Deposit	<ul style="list-style-type: none"> • Not to exceed 1.5 times the monthly rent not to exceed \$1,500
Last Month's Rent	<ul style="list-style-type: none"> • May be paid at the time of security deposit and first month's rent, if required to obtain rental unit • Cannot exceed one (1) month's rent • Must be included in calculating total rental assistance which must not exceed twenty-four (24) months during any three (3) year period
Moving Costs	<ul style="list-style-type: none"> • May be paid for cost of truck rental, hiring a moving company or temporary storage fees for up to three (3) months • Payment for temporary storage fees in arrears is not eligible. Participant must be receiving assistance for services and not have moved into permanent housing to receive assistance with temporary storage fees
Utility Deposit	<ul style="list-style-type: none"> • Eligible services include: gas, electric, water & sewer • \$250 per service not to exceed \$1,000 • One (1) time assistance limit for this category
Utilities	<ul style="list-style-type: none"> • Proof of ability to make future payments required in order to receive utility assistance. • Eligible services include: gas, electric, water & sewer • Not to exceed \$2,000 per household • Not to exceed twelve (12) months per household per service including six (6) months arrearages per service within any three (3) year period.
Case Management	<ul style="list-style-type: none"> • Not to exceed thirty (30) days during the period the participant is seeking permanent housing and can't exceed twenty-four (24) months during the period the participant resides in the permanent housing
Rental Assistance Overview	
Housing Standards	<ul style="list-style-type: none"> • Units must pass HUD Habitability Standards

Lead-Based Paint Requirements	<ul style="list-style-type: none"> • A lead-based paint visual assessment, performed by an inspector trained in visual assessment for deteriorated paint surfaces in accordance with HUD standards is required when a child under the age of 6 will be residing in a unit that was constructed before 1978. • Must comply with LBP Poisoning Prevention Act of 1973 and applicable regulations found at 24 CFR 35, Parts A, B, H, J, K, M and R.
Fair Market Rent (FMR)	<ul style="list-style-type: none"> • Rental assistance may cover up to the FMR for a unit unless the program requires a household contribution towards monthly housing expenses. Please see ESG policies for a complete set of requirements.
Rent Reasonableness	<ul style="list-style-type: none"> • Units must comply with County rent reasonableness standards. Please see ESG policies for a complete set of requirements
Lease Requirements	<ul style="list-style-type: none"> • A written lease between the owner and the program participant is required for assistance. • The only exception to the written lease requirement is in the case of rental assistance provided solely for rental arrears.
Rental Assistance Agreement	<ul style="list-style-type: none"> • A rental assistance agreement between the subrecipient and owner/property manager is required for assistance. The agreement must comply with 24 CFR 576.106, Part E.

***The limits of assistance apply to the total assistance an individual receives either as an individual or as part of a family.**