

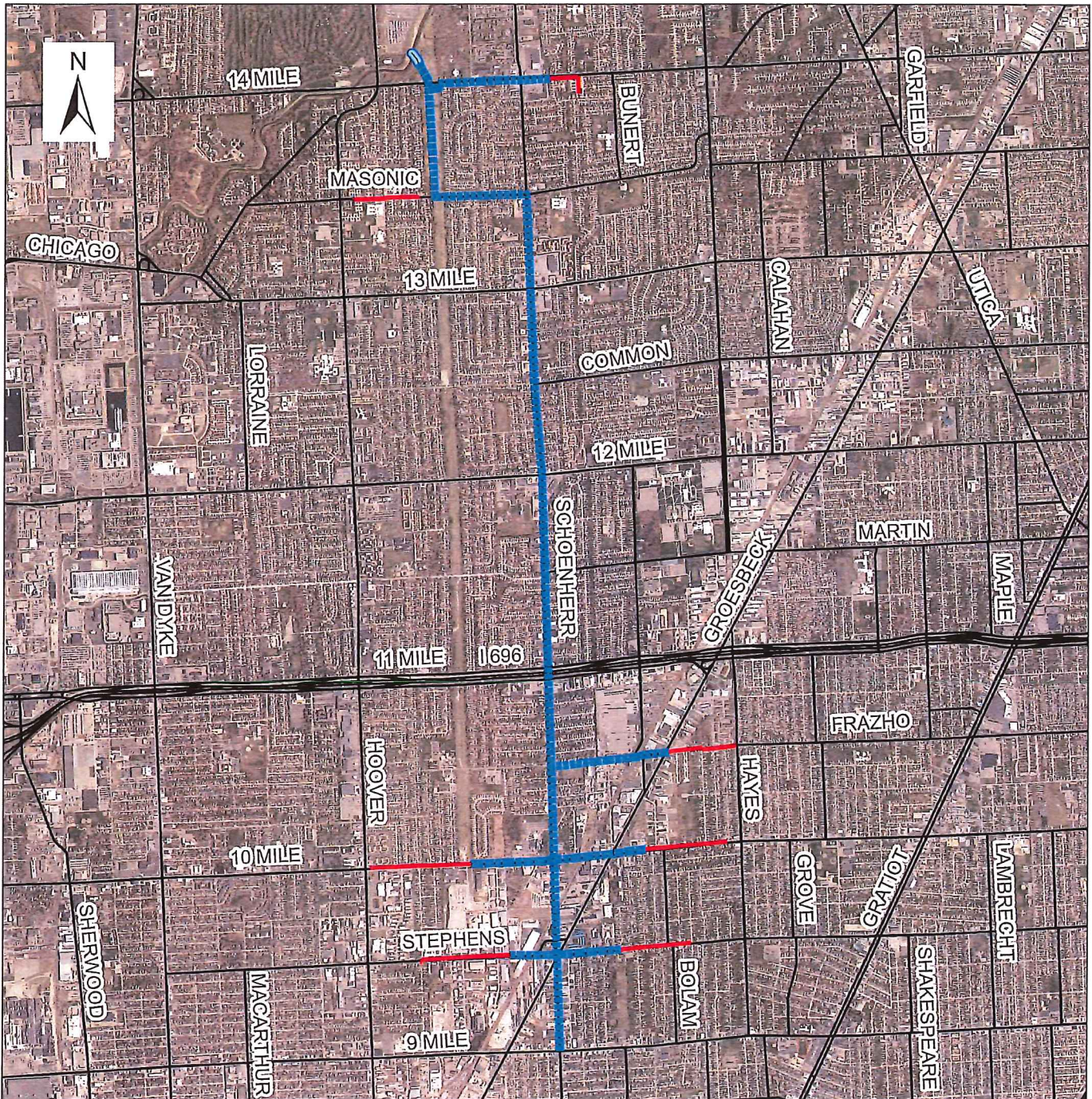
Miller
Santo
Sauger

SCHOENHERR RELIEF & BRANCHES DRAIN
INTRA-COUNTY DRAINAGE BOARD
AUGUST 13, 2018
10:30 A.M.
AGENDA

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for August 13, 2018	
3. Approval of Minutes for June 11, 2018	3
4. Public participation	
5. Project Update – Jeff Bednar	5
6. Consideration for approval of invoice (see attached)	6
7. Financial Report – Bruce Manning	7
8. Adjourn	

SCHOENHERR RELIEF DRAIN & BRANCHES

STERLING HEIGHTS/WARREN



Drain Length (Feet/Miles):
60,095.56 / 11.38

Legend

Enclosed Gravity	Open Channel
— < 60" Dia	 Ditch
 ≥ 60" Dia	 Pond
 Culvert	

An adjourned meeting of the Intra-County Drainage Board for the **SCHOENHERR RELIEF & BRANCHES DRAIN** was held in the Office of the Macomb County Public Works Commissioner, 21777 Dunham, Clinton Township, Michigan, on June 11, 2018, at 11:08 A.M.

PRESENT: Candice Miller, Chair
Marvin Sauger, Member
Bryan Santo, Member

ALSO PRESENT: James Carabelli, Veronica Klinefelt, Macomb County Board of Commissioners; Brian Baker, Chief Deputy, Karen Czernel, Deputy, Evans Bantios, P.E., Construction and Maintenance Manager, Jeff Bednar, P.E., Environmental Engineer, Bruce Manning, Financial Manager, Dan Heaton, Public Relations Manager, Thomas Stockel, Construction Engineer, Barbara Delecke, Administrative Services, Macomb County Public Works (MCPW); Erik Skurda, Jordan Scott, Sterling Heights Public Works Department

The meeting was called to order by the Chair, Candice Miller. The agenda was approved as presented.

Minutes of the meeting of May 14, 2018 were presented. A motion was made by Mr. Sauger, supported by Mr. Santo to approve the minutes as presented.

Adopted: YEAS: 3
NAYS: 0

Fahey, Schultz, Rhodes, Burzych & Rhodes, PLC has begun its district delineation. The scope of work may be changed dependent on the findings. The main branch of the drain was inspected approximately 12 years ago, and it may be in the best interest of the board to inspect the branches for deficiencies.

A motion was made by Mr. Santo, supported by Mr. Sauger to receive and file the project update given by Mr. Bednar.

Adopted: YEAS: 3
NAYS: 0

The Chair presented the invoices totaling \$4,699.19 to the board for review and approval.

Motion was made by Mr. Sauger, supported by Mr. Santo to approve the invoices as presented.

Adopted: YEAS: 3
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Sauger, supported by Mr. Santo and unanimously carried.

Adopted: YEAS: 3
NAYS: 0

The meeting was not adjourned by a motion.

The meeting ended at 11:15 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taken by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on June 11, 2018, the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 6/14/18

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MEETING MINUTES / ACTION ITEMS

PROJECT: Macomb County Stormwater, Asset Management and Wastewater (SAW) Grant Management
Schoenherr Relief Drain SAW Grant
Sterling Relief Drain SAW Grant **DATE:** July 26, 2018

SUBJECT: Progress Meeting – Action Items **START:** 10:00 a.m.
ADJOURN: 11:00 a.m.

MEETING SITE: Macomb County Public Works Office (MCPWO) **DISTRIBUTED:** July 27, 2018

PREPARED BY: Maria Sedki, PE **PROJECT NO.:** 160107

ATTENDING: Refer to Sign-in Sheet Attachments Yes No
Individuals in the distribution list
will receive all attachments
unless noted otherwise.

DISTRIBUTION: Attendees

If information contained herein is thought to be inaccurate or incorrect, please contact writer at once for resolution.

Schoenherr SAW Action Items

1. Jeff Bednar to provide Tt with the results of Stacy's drain delineation
2. Tt to develop a new scope of work based on the previous work performed on the drain as well as Stacy's results. The scope to include schedule and budget.
3. Jeff Bednar to provide Tt with the MDOT siphon maintenance agreement

Sterling SAW Action Items

1. Jeff Bednar to verify what has already been fixed by MCPWO Staff.
2. Jeff Bednar to provide Tt with the recently received lawn mowing bids
3. Tt to consider the fence as an asset and
 - a. inspect the fence,
 - b. note the location of the barbed wire,
 - c. evaluate if the fence is needed everywhere
 - d. add the fence as an asset to the BRE and CIP spreadsheets
4. Tt to look at adding the land as an asset and provide recommendations on what property width should the MCPWO maintain.
5. Tt to finalize the BRE and CIP spreadsheets and submit to MCPWO for review by 8/27/18.
6. Tt to provide Jeff with Drain GIS information from Van Dyke to Dodge Park to forward to the Design/Build Team being awarded the Daylighting Project.
7. Tt to note in the CIP what is being done by MCPWO, what is being done by the Design/Build Team, and what is remaining to be done.
8. Tt to prepare info and drone flight segments for Jeff's Presentation to the City Council in September

Next Meeting: September 6, 2018 at 10:00 am

SCHOENHERR RELIEF AND BRANCHES DRAIN - 8/13/18

Funding Source	Apportionment	Manager	Vendor	Amount	Invoice Detail	Project Summary	Grant Balance
Schoenherr Relief & Branches Drain	Chapter 20 Warren - 95.334% Macomb County - 2.8534% State of MI - 1.8126%	Bednar	Fishbeck, Thompson, Carr & Huber, Inc.	\$ 525.00	Invoice #376291 - 7/23/18 Engineering Services - ending 7/13/18	SAW Grant Assistance	
Total				\$ 525.00			

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YTD Trial Balance

Fund: Schoenherr Relief and Branches

As of Fiscal Period: Oct 1, 2017-July 31, 2018

	O&M Balance 9/30/2017	O&M	Total 7/31/2018
Cash - Operating	196,948	(259)	196,689
Accounts Receivable			0
Assets			0
Liabilities		525	525
Revenues		312	312
Expenditures		1,096	1,096
Encumbrance	49,500	(819)	48,681
Equity	147,448		147,483

NOTES

	Grant	Match	Total
SAW 1193-01	445,500	49,500	495,000
YTD	(7,370)	(819)	(8,189)
Remaining	438,130	48,681	486,811