

Miller
Santo
Sauger

SCHOENHERR RELIEF & BRANCHES DRAIN
INTRA-COUNTY DRAINAGE BOARD
MAY 11, 2020
10:30 A.M.
AGENDA

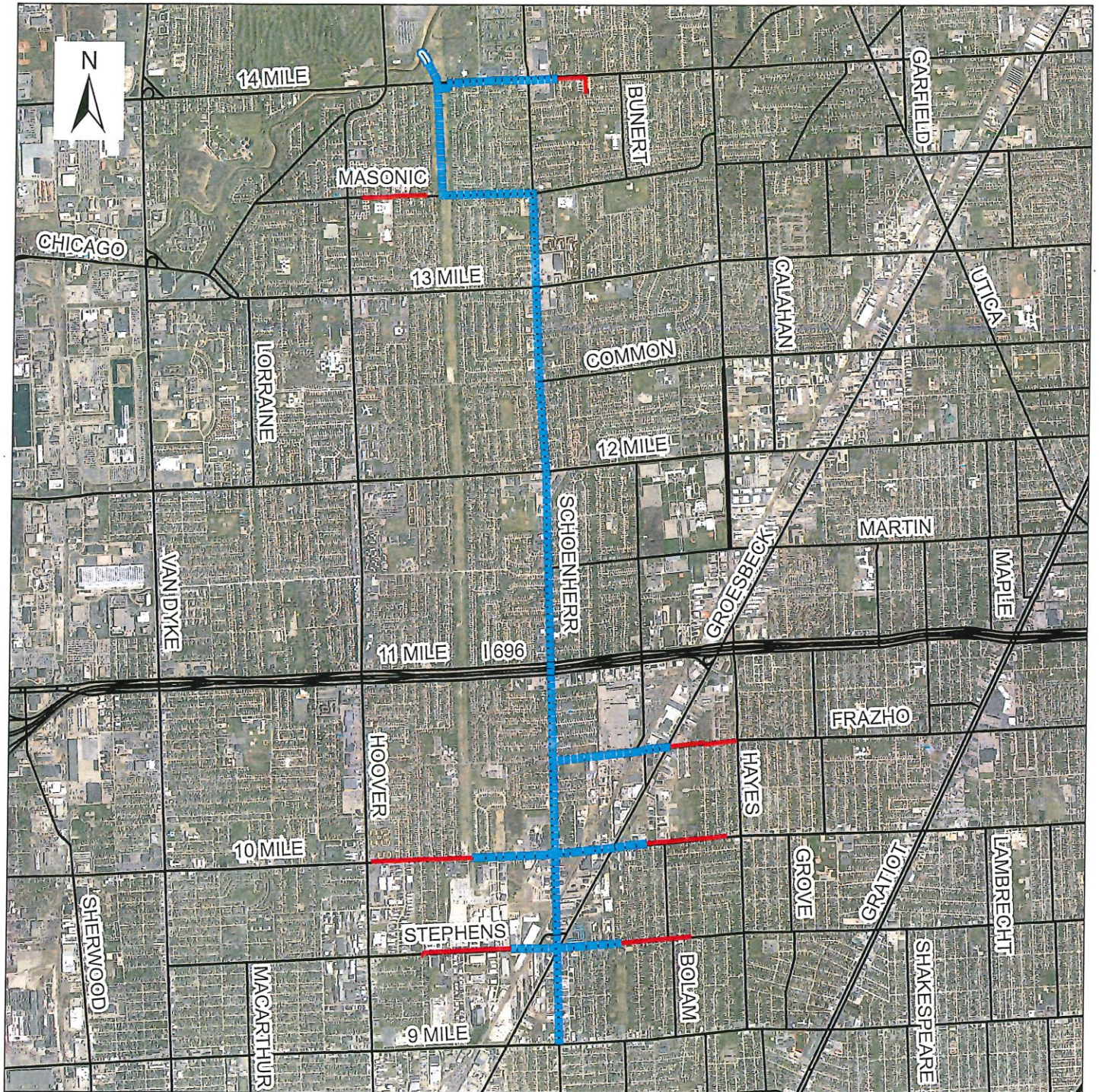
NOTE: THIS MEETING WILL BE HELD BY TELECONFERENCE

Call in Number: 1-408-418-9388
Access Code: 710 147 644

	Page
1. Call of meeting to order and roll call	
2. Approval of Agenda for May 11, 2020	
3. Approval of Minutes for April 13, 2020	3
4. Public Participation	
5. Project Update/Drain Delineation – Jeff Bednar	5
6. Consideration for approval of invoice (see attached)	8
7. Financial Report – Bruce Manning	9
8. Adjourn	

SCHOENHERR RELIEF DRAIN & BRANCHES

STERLING HEIGHTS/WARREN



Drain Length (Feet/Miles):
60,095.56 / 11.38

Legend

Enclosed Gravity	Open Channel
< 60" Dia	Ditch
≥ 60" Dia	Pond
Culvert	

An adjourned meeting of the Intra-County Drainage Board for the **SCHOENHERR RELIEF & BRANCHES DRAIN** was held via telephone conference per the State of Michigan Executive Order due to the COVID-19 pandemic, on April 13, 2020, at 10:56 A.M.

PRESENT: Candice S. Miller, Chair
Bryan Santo, Member

ABSENT: Marvin Sauger, Member

ALSO PRESENT: Brian Baker, Chief Deputy, Stephen Downing, Construction & Maintenance Manager, Bruce Manning, Financial Manager, Tom Stockel, Construction Engineer, Jeff Bednar P.E., Environmental Resources Manager, Vince Astorino, Operations & Flow Manager, Karen Czernel, Deputy, Kellie Kource, Drain Account Specialist, Macomb County Public Works

The meeting was called to order by the Chair, Candice Miller. A motion was made by Mr. Santo, supported by Ms. Miller to approve the agenda as presented.

Adopted: YEAS: 2
NAYS: 0

Minutes of the meeting of February 10, 2020 were presented. A motion was made by Mr. Santo, supported by Ms. Miller to approve the minutes as presented.

Adopted: YEAS: 2
NAYS: 0

The meeting was opened to public participation, then closed, there being no comments from the public.

Mr. Bednar updated the board that Tetra Tech is continuing to work during this time and reviewing CCTV information. There are no conclusive results yet, but so far they have not seen any major structural issues and no evidence of any other issues to this point.

A motion was made by Mr. Santo, supported by Ms. Miller to receive and file the project update by Mr. Bednar.

Adopted: YEAS: 2
NAYS: 0

The Chair presented the invoices totaling \$154,451.87 to the board for review and approval.

A motion was made by Mr. Santo, supported by Ms. Miller to approve the invoices as presented.

Adopted: YEAS: 2
NAYS: 0

A motion to receive and file the financial report given by Mr. Manning was made by Mr. Santo and supported by Ms. Miller.

Adopted: YEAS: 2
NAYS: 0

There being no further business, it was moved by Mr. Santo, supported by Ms. Miller, that the meeting of the Schoenherr Relief & Branches Drain Board be adjourned.

Adopted: YEAS: 2
NAYS: 0

The meeting was adjourned at 10:59 a.m.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

STATE OF MICHIGAN
COUNTY OF MACOMB

I certify that the foregoing is a true and correct copy of proceedings taking by the Intra-County Drainage Board for the Drainage District shown on the attached set of minutes, on April 13, 2020 the original of which is on file in the Public Works Commissioner's Office. Public notice of the meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1975, including, in the case of a special or rescheduled meeting or a meeting secured for more than 36 hours, notice by posting at least 18 hours prior to the time set for the meeting.



Candice S. Miller, Chair
Macomb County Public Works Commissioner

DATED: 4/13/20

MONTHLY PROGRESS REPORT

TO: Mr. Jeff Bednar , P.E. – Macomb County Public Works Commissioner’s Office (MCPWO)

PREPARED BY: G. Seghi/K. Kingsley

FIRM: Tetra Tech

DATE: APRIL 28, 2020

PROJECT NO.: 200-16347-14002
(INV 51582649)

SAW: Schoenherr Drain

REPORTING PERIOD
FROM DATE: FEBRUARY 29, 2020

REPORTING PERIOD
TO DATE: APRIL 24, 2020

Following is a summary of services completed during the timeframe indicated above and the anticipated tasks for the next month:

Tasks accomplished during the reporting period:

1. Project Status Conference Call on 3/19/2020.
2. Completed CCTV Inspections and deliveries
3. Review of CCTV Inspection videos and reports.
4. Coordination with CCTV Contractor for remaining work.
5. Creating Tetra Tech Manhole Inspection Reports (70 of 142 completed)
6. Taplin completed 132 Manhole CCTV Scans.
7. Minor GIS Updates

Anticipated tasks for the upcoming reporting period:

1. Provide cost for inspecting the I-696 Crossing.
2. Taplin complete Manhole Scans and GPS Locations
3. Complete review of Tetra Tech CCVT and Level 1 Inspections.
4. Complete Review and Manhole Level 1 Inspection Spreadsheet For Taplin data.
5. Continue Updating the GIS Data
6. Begin PoF, CoF calculations.

Previously Requested Information/Actions from MCPWC:

1. None this period

Information Received from MCPWC:

1. Letter from County so contractor could continue work.

New Requested Information/Actions from MCPWC:

1. None this period

Schedule Issues:

1. None this period.

Budget:

Total Budget:	\$495,000.00
Spent To Date:	\$339,870.65 (including the current Invoice)
Budget Remaining:	\$155,129.35

cc: Ms. Maria Sedki, PE – FTCH

SCHOENHERR RELIEF BRANCHES 4/21/20 - 5/5/20

<u>Funding Source</u>	<u>Apportionment</u>	<u>Manager</u>	<u>Vendor</u>	<u>Amount</u>	<u>Invoice Detail</u>	<u>Project Summary</u>	<u>Project Balance</u>
Schoenherr Relief & Branches Drain	Chapter 20 Warren - 95.334% Macomb County - 2.8534% State of MI - 1.8126% SAW 1193-01 (Closing Date 12.01.2020)	Bednar	Tetra Tech, Inc.	\$ 22,945.29	Invoice #51582649 - 4.29.20	Sewer Inspections	\$ 135,575.17
Total				\$ 22,945.29			

YTD Trial Balance

Fund: Schoenherr Relief and Branches

As of Fiscal Period: Oct 1, 2019-Apr 30, 2020

	O&M Balance 9/30/2019	O&M	Total 4/30/2020
Cash - Operating	108,160	(21,710)	86,450
Accounts Receivable	0		0
Assets	0		0
Liabilities	0		0
Revenues		187	187
Expenditures		50	50
Encumbrance	37,699	(21,847)	15,852
Equity	70,461		70,598

NOTES

	Grant	Match	Total
SAW 1193-01	445,500	49,500	495,000
YTD	(302,830)	(33,648)	(336,478)
Remaining	142,670	15,852	158,522